

**French / German / Spanish**

**OCR Advanced GCE H475 Unit F703**

**OCR Advanced GCE H476 Unit F713**

**OCR Advanced GCE H477 Unit F723**

**Speaking Component 03 Visit Arrangement Form**

**Oral Session 15 March – 15 May**

**FOR THE ATTENTION OF THE HEAD OF FRENCH / GERMAN / SPANISH**

**Completed forms should be returned to the Qualifications Manager for the Languages Team, OCR, 1 Hills Road, Cambridge, CB1 2EU, to arrive not later than 10 January.**

Centre Name \_\_\_\_\_ Centre Number \_\_\_\_\_

Your provisional entry for the series indicates that you have 20+ candidates and require a Visiting Examiner to conduct the orals at your Centre.

Please complete both sides of this form in order to assist the Visiting Examiner to make his/her arrangements.

**SECTION A: Arrangements for Visiting Examiners**

Contact Person \_\_\_\_\_

Telephone No. \_\_\_\_\_

If your centre is part of a consortium, please give the name(s) of the other centre(s) involved and state where the oral examinations are to be held.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

**Examination Dates**

Please state below any dates within the period 15 March to 15 May **which are impossible** for the oral examinations. (Please give inclusive dates.) Any date not marked as impossible may be chosen by the Visiting Examiner for the examinations.

Easter holiday.....  
 Other impossible dates: (May Bank Holiday)

\_\_\_\_\_

\_\_\_\_\_

Centre hours: a.m. from \_\_\_\_\_ to \_\_\_\_\_  
 p.m. from \_\_\_\_\_ to \_\_\_\_\_

Please state here if your Centre is open on Saturdays: \_\_\_\_\_

TURN OVER

**SECTION B: Names of Candidates and Topic details**

Please list below all candidates to be entered for the oral examination, with details of the topics to be discussed.

**Note:** Each candidate must offer **two** topics which are different from the topics or texts presented in Unit 1.

Please ensure that topic titles are as accurate and precise as possible. Subsequent changes to any of the topics listed must be brought to the notice of the Examiner in advance of the oral.

Registered Candidate Number	Candidate Name	Topics to be discussed in Unit 3