

English Literature

OCR Advanced GCE H471 Unit F664 Texts in Time Coursework Cover Sheet

Please read the information printed overleaf before completing this form. One of these cover sheets, suitably completed, should be attached to the assessed work of **each** candidate in the moderation sample.

Examination series:	January/June*	*please delete as necessary	Year				
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Centre name									
Centre number									
Candidate name					Candidate No.				

ENTER BELOW DETAILS OF THE ASSIGNMENT ASSESSED FOR THIS UNIT							
Chosen coursework texts and task title							
Text 1:							
Text 2:							
Text 3:							
Task title:							
Word count including quotations, titles etc				Word count excluding quotations, titles etc (3000 max)			
AO1/AO2 mark out of 15		AO3/AO4 mark out of 25		Final mark out of 40			
Summative comment <i>(please continue on additional sheet if needed)</i> :							

Authentication

The completed CCS160 **must** accompany the MS1 when it is sent to the moderator.

Information for completing this form

The assessment for this Unit should be carried out according to the instructions and information given in the **Specification** and in the **Coursework Guidance** documents for this Unit. A summary of the method is given below.

One form should be used for each candidate.

In carrying out assessments and recording outcomes Centres should particularly bear in mind the following:

Length of folders

The specification makes clear that the **maximum length of A2 coursework is 3,000 words**. Candidates should be encouraged to keep closely to this maximum word length. Footnotes, quotations and bibliographies are not included in the word count.

Please note that the **maximum figure of 3,000 words** is a limitation required by QCA, and so **no folder must be submitted which exceeds this length**. If a folder exceeds this limit, Centres are instructed to indicate the 3,000 word point and assess only the first 3,000 words. A comment must appear on the Cover Sheet to indicate that this has been done.

Teacher marks and comments

All folders must show evidence of assessment and should include **on the Cover Sheet**:

- The initial **mark out of 15 for AOs 1 and 2** and initial **mark out of 25 for AOs 3 and 4**.
- The final, internally assessed **mark out of 40 for the whole essay**.
- A **summative comment** that helps explain the initial mark which has been given. This should be expressed in terms which relate to the descriptions for coursework mark bands.

In addition, further annotation and comment in the body of the work are encouraged.

Summary of assessment method for this unit

The Assessment Objectives assessed for this Unit are AOs 1, 2, 3 and 4.

AOs 1 and 2 are marked out of 15 and are equally weighted.

AOs 3 and 4 are marked out of 25 and are also equally weighted.

By using the 'best fit' principle, place the coursework within the appropriate mark band. Then refer to **AOs 1 and 2** to determine an initial mark out of 15, and to **AOs 3 and 4** to determine an initial mark out of 25.

To produce a final mark out of 40, add together the marks for AOs 1 and 2 and AOs 3 and 4. Now consider whether this mark reflects the achievement shown by the folder as a whole. Make any further adjustment necessary.