

Administrative Support Guide (Instructions for the Conduct of the Examination)

June 2013

GCE Drama and Theatre Studies
(8DR01 & 9DR01)
Units 6DR01, 6DR02, 6DR03 & 6DR04

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Through a network of UK and overseas offices, Edexcel's centres receive the support they need to help them deliver their education and training programmes to learners.

For further information, please call our GCE line on 0844 576 0025, our GCSE team on 0844 576 0027, or visit our website at www.edexcel.com.

If you have any subject specific questions about the content of this Administrative Support Guide that require the help of a subject specialist, you may find our **Ask The Expert** email service helpful.

Ask The Expert can be accessed online at the following link:
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Support Services

KEY DATES AND SUMMARY OF EVENTS

Event	Date	Other Information
Notification of Visiting Examiner for Unit 2 (6DR02)	January 2013	Examiners will contact centres directly.
Examination period for Unit 2 (6DR02)	1 February to 31 May 2013	
Notification of Moderators for Unit 1 (6DR01) and Unit 3 (6DR03)	April/May 2013	Edexcel will send details of Moderators to Examination Officers in centres.
Deadline for receipt of OPTEMS, materials and marks to Unit 1 and Unit 3 moderators.	15 May 2013	Work should be dispatched as soon as the centre has received the Moderator's details
Examination date for Unit 4 (6DR04)	18 June 2013 – Tuesday AM	Duration 2h 30m

ENTRY INFORMATION

It is essential that centres ensure that their candidates are entered for the relevant individual unit(s) rather than just the cash-in code. In particular, if candidates are taking both units for AS, or for A2, all relevant unit codes should be entered. If candidates are entered for the cash-in code only (8DR01 or 9DR01), entries for the individual units will not be registered and centres will not be sent relevant materials, documentation or question papers.

Estimated entries must be made for Unit 2 (6DR02), to ensure that a Visiting Examiner is allocated to your centre. Estimated entries must be made by the Examinations Officer by 17 December 2012. **You should refer to your Examinations Officer for further information on entries.**

CONSORTIA ARRANGEMENTS

Centres working with candidates from another centre(s) must ensure that the Consortia Centres Notification Form (See Appendix) is completed and sent to the **Drama Deployment Team, Edexcel, 190 High Holborn, London WC1V 7BH**, by 30 November 2012. Edexcel need to be aware that you are working as a consortium centre in order to allocate the same examiners and moderators to all centres. Candidates should be entered by their 'home' centre but their work must be submitted by the teacher/centre assessing the work.

NEW CENTRES

All Teachers must make arrangements to access the coursework example work on the GCE 2008 Drama and Theatre Studies website.
<http://www.edexcel.com/gcedrama>

These must be viewed in conjunction with the DVD of the practical session sent to centres in autumn 2008 for 6DR01, spring 2010 for 6DR02 and autumn 2009 for 6DR03. Please contact drama.assessment@pearson.com if you require a copy of the DVD.

Teachers: if you have any subject specific teaching queries please contact the Subject Advisor team on 0844 372 2191 or e-mail TeachingPerformingArts@pearson.com

Examinations Officers: if you have any questions relating to entries, registrations, training courses, EOL, invoices, certificates, eligibility, approvals or results please contact Service Operations on 0844 463 2535 or e-mail serviceoperations@pearson.com

1 UNIT 1 (6DR01) – EXPLORATION OF DRAMA AND THEATRE

- 1.1 This unit is internally assessed and externally moderated, by post. Edexcel will inform centres of the details of their moderator for Unit 1 early in the summer term 2013.

Please note that Edexcel will not give approval for the texts chosen. Centres must ensure the suitability of the texts for the students.

- 1.2 The teacher-examiner must award a final mark out of 60 for this unit.

- 25 marks are available for practical exploration of both texts.
- 20 marks are available for exploration notes on both texts.
- 15 marks are available for evaluation of live theatre.
- Marks should be awarded by referral to the assessment criteria printed in the Specification.

- 1.3 Teachers must ensure that all candidates submit their **own unaided** work. Materials that are not the candidates' own work (e.g. copied or printed factual material downloaded from the internet, or which has been edited or altered by anyone other than the candidate at any time) **must not be submitted** for moderation. Work will be returned to centres if a candidate and/or the teacher do not sign the Coursework Record Card.

- 1.4 Information regarding Controlled Conditions can be accessed on the Edexcel website.
<http://www.edexcel.com/gcedrama>

- 1.5 In centres with two or more teacher-examiners, it is the responsibility of the centre to ensure internal standardisation of marking. The moderation process assumes that this will have been completed by the centre and will make any adjustments to the centre as a whole.

1.6 Sample of Work for Moderation

- 1.6.1 The pre-printed OPTEMS will be asterisked indicating the candidates whose work is to be sampled. This work, together with the relevant completed materials detailed in section 1.10, and the **middle** (yellow) copy of the OPTEMS, should be posted to reach the moderator by **15 May 2013**. The name and the address of the moderator will be supplied on a label attached to each OPTEM sheet.

- 1.6.2 In addition, the centre must send the work of the candidate awarded the **highest overall mark** and the work of the candidate awarded the **lowest overall mark**, if these are not already included within the initial samples selected. The centre should indicate the additional samples by means of a tick in the left-hand column against the names of each of the candidates. The moderator may request further samples, and these must be despatched by return of post.

- 1.6.3 The OPTEMS must be completed with **the marks that have been awarded for each candidate as shown on their Coursework Record Cards**.

- 1.7** Teacher-examiners must complete Coursework Record Cards for **all candidates**, as the moderator may wish to see a further sample of work. These should be ready for immediate dispatch to the moderator if requested. Please note that Coursework Record Cards will not be returned to centres. It is important to ensure that candidates write their name, candidate number and centre number on each page of their work. Please keep a copy of the Coursework Record Cards for your reference.
- 1.8** For centres submitting marks on Edexcel Online the candidates in the sample should be marked with a tick, as appropriate, on the Edexcel Online printout. The annotated printout must be sent to the moderator with the sample of work.
- 1.9** Moderator details will also be available on Edexcel Online when the OPTEMS are released.
- 1.10 Submission for Unit 1 – Supporting Evidence**

Centres are required to submit the following evidence to their Unit 1 moderator as soon as possible after the receipt of the OPTEMS and the completion of the unit, and by **15 May 2013**.

- **Records of Work** – The Records of Work should supply sufficient information to place the candidates' work in context; they must allow the moderator to 'see' the candidates' practical work. One per play text studied should be supplied.
- **Coursework Record Card (DTS1A)** – This front sheet **must** be signed and dated by the candidate and the teacher-examiner and stapled to each of the sampled exploration notes.
- **Sampled Exploration Notes & Evaluation of Live Theatre** – Work for sampled candidates must be submitted on paper and stapled behind the Coursework Record Card. **Plastic wallets, folders, envelopes, bound book format with hard cover, etc must not be used and will not be returned.** Centres are reminded that **Exploration Notes MUST NOT EXCEED 3,000 WORDS** to cover both texts. **Evaluations of Live Theatre MUST NOT EXCEED 1,000 WORDS.** **Work will only be moderated up to the word limits.** **Extracts from playtexts, illustrations and diagrams will not contribute towards the total word count.**
- **DVD/Video Recording** – Centres must send, on Video or DVD, one complete recording of an active practical drama session for one text. Each candidate in the group must identify him or herself at the start of the recording. The minimum time for the recording is **30 minutes** and the maximum time for the recording is **1 hour**. The Video/DVD recording **must not** be edited.
- **Sample Session Record Card (DTS1B)** – Centres must list the main practical drama activities with timings for each element. They must select and mark 3 candidates: the highest and lowest attaining candidates and one in between, based **solely** upon their practical drama work in the sample session. The Sample Session Record Card must include **supporting comments and marks** for that session only, with reference to the assessment criteria for practical exploration. Centres must provide a brief description of the 3 assessed candidates.
- **Checklist (DTS1C)**

- **OPTEMS** – middle (yellow) copy/ Edexcel Online printout (see paragraph 1.13).

Copies of the 6DR01 forms referred to in this section are provided in the Appendix of this booklet. The forms should be reproduced as required. A checklist of items being sent to the moderator should be completed and sent with the material. This is also provided in the Appendix.

It is the responsibility of each centre to keep all materials for this paper in a secure place until requested for moderation.

- 1.11** To enable Edexcel to monitor the standards being applied, Edexcel reserves the right to visit centres to observe a normal lesson in progress. Either the Chief Examiner or a Principal Moderator would undertake such visits.

1.12 VIDEO/ DVD

1.12.1 VIDEO(S)/DVD(S) OF THE SESSIONS SENT TO THE MODERATOR MUST BE IN STANDARD VHS FORMAT (FOR VIDEOS) OR STANDARD SIZE DVD. THEY MUST BE NEW, PREVIOUSLY UNUSED TAPE(S)/DISC(S).

1.12.2 DVDs must be in a format that can be played on a standard DVD player.

1.12.3 Centres are strongly advised to record more than one session, check the recording and must keep a copy of the session sent to the moderator.

1.12.4 The recording camera need not be in a fixed position. Although, one placed reasonably near the working area with a wide-angle shot of the teaching group is adequate for Edexcel's requirements. Centres with larger groups may wish to focus on areas of activity, to allow the moderator to more accurately check the centre's assessments. Centres must ensure that the best possible recording of a session is sent to the moderator. **Recordings must not be edited.**

1.12.5 The recording and the accompanying protective case must be clearly labelled with the centre number, name, unit code (6DR01) and the name of the text studied.

1.12.6 In situations where the DVD/Video recording is damaged or faulty, centres have the opportunity to re-record before the deadline of 15 May 2013.

1.13 OPTEMS

The centre will receive the three-part OPTEMS after the final entries have been made and processed. Upon receipt of the OPTEMS all candidates' marks must be entered on the OPTEMS. Separate instructions for the completion and submission of coursework marks using OPTEMS will be included on the back of each OPTEMS form.

NB: The top (white) copy of the OPTEMS must be despatched to Edexcel. Your examinations officer will have pre-addressed envelopes for this purpose.

- 1.14** Centres must keep a copy of **all** marks awarded.

- 1.15** All materials, apart from the Coursework Record Cards, will be returned in the autumn term.
- 1.16** A completed checklist (see Appendix) must be sent with the materials to the moderator.

IMPORTANT INFORMATION

Practical marks will not be agreed if the appropriate Video/DVD recording or the Records of Work are not sent to the moderator.

Marks for written evidence that is missing will not be agreed by the moderator.

Applications for Missing Centre Assessed work or Special Consideration must be made by the examinations officer to the relevant department at Edexcel. Please refer to page 23 of this document for more information.

In the case of missing DVD/VHS or written evidence, a Notification of Lost Centre Assessed Work form must be submitted for each candidate whose work is requested for moderation purposes and sent to Edexcel and a copy sent to the moderator by 15 May 2013. To access the Notification of Lost Centre Assessed Work form (form 15) please go to the Joint Council website at the following link:

http://www.jcq.org.uk/exams_office/forms/

Ensure that you read the Instructions for Conducting Coursework document available on the Joint Council website at:

http://www.jcq.org.uk/exams_office/coursework/

Materials submitted after the deadline on 15 May 2013 for GCE Drama 6DR01 may not be moderated.

By signing the declarations in the assessment forms you agree to your coursework being used to support Professional Development, Online Support and Training of both Centre-Assessors and Edexcel Moderators.

2 UNIT 2 (6DR02) - TEXT IN PERFORMANCE - Section A

Centres are reminded that this unit is an **examination**, which is a **performance** of a monologue/duologue to the examiner. The examiner must have the best seat in the house and the camera should be close to the examiner, and have the second best seat. It is vital that both the examiner and camera must have an unobstructed view of the performances. This is to ensure that **the best possible recording is made of the performance**, as it would be seen by the examiner. **Marks can only be monitored and Enquiries About Results undertaken, where performances can be clearly seen and heard on the recording. Centres must ensure that neither the examiner nor audience obstruct the recording of the performance.**

2.1 Unit 2 Section A will normally be marked by a visiting examiner. **While every effort will be made to provide every centre with a visiting examiner, this cannot be guaranteed. If it is not possible for an examiner to visit a centre on a given date the recording of the performances will be used as the basis for external assessment.**

The recording must be made under examination conditions.

The recording must be a complete, unedited recording of each examination performance. If possible, the recording should be date and time stamped. Centres are reminded that recordings are not returned, therefore you must make a copy for your own records.

2.2 The examination must take place between **1 February and 31 May 2013.**

2.2.1 Centres will be contacted by their visiting examiner early in the spring term. **Please note that Edexcel does not send separate notification of the visiting examiner.** Centres should agree with the visiting examiner a mutually convenient date and time when the examiner will visit the centre. It is important to liaise with your examiner **before** fixing your date and time. **Centres must have a range of possible dates available.** Please note that it may not be possible to accommodate any last minute changes to the date made by the centre. Centres will be allocated the same examiner for both Sections of Unit 2. The visiting examiner will notify Edexcel of the agreed arrangements. The visiting examiner will normally arrive at the centre **approximately 30 minutes** before the agreed start time of the first performance.

2.2.2 Information regarding Controlled Conditions can be accessed on the Edexcel website. <http://www.edexcel.com/gcedrama>

2.3 The following documentation **must** be sent to the visiting examiner at least **7 working days before** the date of the examination. Centres must complete the checklist provided (see appendix) and send it with the correct materials to the examiner.

	Item	Number to be sent
1	Performance Candidate Examiner Comment Sheet DTS2A	1 per candidate
2	For performance candidates: Copy of the candidates Written Performance Concept (max. 500 words) – and text as performed stapled to DTS2B form	
3	Design Candidate Examiner Comment Sheet DTS2C	
4	For design candidates: Copy of the candidates Written Design Concept (max. 500 words) DTS2D (Please tick Section A on the DTS2D form)	3 per centre
5	Centre Register of all candidates entered for the exam in candidate number order. Absent candidates must be indicated with 'A' DTS2J	
6	Performance dates and start times	1 per centre
7	Map of venue and location of performance space, along with a contact name and telephone number for the day of the performance.	

Copies of the forms referred to in this section are provided in the Appendix of this booklet. The forms should be copied as required.

The following documentation **must** be sent to the visiting examiner at least **10 working days after** the date of the final performance examination. Centres must complete the checklist provided (see appendix) and send it with the correct materials to the examiner.

	Item	Number to be sent
1	Video/DVD recordings of all the candidate performances and any presentations for Section A	Number as appropriate
2	Completed Video/DVD Time Sheet for Section A DTS2E	

- 2.4** The length of the performance will depend on the type of performance (monologue or duologue). **Centres are strongly advised not to exceed the time limit.** No other performers are allowed in the performance space during monologues and duologues in front of the examiner.

Number of candidates	Expected approximate running time of performance
1 performance candidate (monologue)	maximum 2 minutes
2 performance candidates (duologue)	maximum 5 minutes
Design candidates	maximum 10 minutes presentation

EXAMINERS WILL ONLY AWARD MARKS WITHIN THE ABOVE TIME LIMITS

Centres should allow approximately 3 minutes between each monologue, and 5 minutes between each duologue performance.

Examiners will need a longer break after approximately 10 candidates.

- 2.4.1** Monologue candidates must perform alone with no other students present in the performance space in front of the examiner.

Duologues must be performed by two examination candidates with no other students present in the performance space in front of the examiner. Both duologue candidates must be given the same running order number.

Once the student has begun the performance the running time must begin, there are no second attempts.

Candidates must introduce themselves to the camera by name, candidate number, role played, the name of the text and in running order immediately before each performance.

- 2.5** The play chosen for this unit must be different from those studied in Unit 1 and Unit 2 Section B. This must be taken from a complete, professionally published and substantial play text written for theatre performance. Professionally published play texts are identified with an ISBN number or publication code. Centres are advised to select a complete and substantial play text which has at least 2 characters/roles and have a running time of at least 60 minutes.

The complete play text for every candidate must be available at the examination session.

- 2.6** All documentation must be sent to the examiner **7 working days** in advance of the examination. Centres are advised to keep copies of all documentation.

- 2.7** The examiner must be provided with the facilities and conditions that will enable him or her to mark in confidence and without being overlooked by candidates or audience.

Please ensure that the examiner is provided with adequate facilities at the venue to examine the performance; a chair and table away from the audience and a suitable light source must be provided. Centres must provide a private area for the examiner to allow them to consider their marking. Examiners may stay in the performance space between the monologues/duologues. This should be agreed with the examiner and centre staff.

2.8 A Team Leader and/or Assistant Principal Examiner/Principal Examiner may accompany an examiner to a centre for examiner monitoring purposes. Centres will be notified in advance by the visiting examiner where this is the case; however, the running time of the session should not be affected when a Team Leader is present. The accompanied visit will be for one session.

2.9 The recommended examining session is defined as approximately 3 hours in a centre. The examiner will only attend the number of sessions the centre is entitled to based on the number of actual candidates entered.

3 – 9 candidates	1 session for Sections A and B combined
10 – 20 candidates	A total of 2 sessions for Sections A and B combined
21 – 30 candidates	A total of 3 sessions for Sections A and B combined
31 – 40 candidates	A total of 4 sessions for Sections A and B combined
41 – 50 candidates	A total of 5 sessions for Sections A and B combined

2.10 VIDEO / DVD

2.10.1A VIDEO/DVD MUST BE MADE of the performance at which the examiner is present and sent to the examiner as soon as possible within **10 working days** of the performance at the latest. Centres are advised to retain a proof of postage certificate. The camera must be placed so that an unobstructed view of the performance is recorded. The camera must be placed close to the visiting examiner.

All candidates must be identified by name, candidate number and role(s) immediately before their performance.

- **Centres that submit work on DVD must ensure that the DVD can be played and has been checked on a standard domestic player and does not require a computer/laptop to view the work.**
- **You must also ensure that presentations / performances are chapterised for each monologue/duologue or design presentation.**
- **If this is not possible you should submit the work on video.**
- **Any DVD discs recorded on a DVD camera need to be finalised - if not the DVD disc will not play in any other DVD player.**
- **Most domestic DVD players will play +R and -R discs so this is the format to use if copying DVD discs.**
- **Check that an audio signal has been recorded.**
- **Always ensure that the camera being used has appropriate facilities for adjusting recorded sound levels - particularly important if the camera is some distance from the performance space.**

2.10.2 A separate recording can be provided for this Section.

All DVDs must be sent in hard protective cases. Edexcel will not request replacement DVDs if damage occurs to any DVDs not sent in hard protective cases.

2.10.3 The video/DVD recording and any accompanying case must be **clearly labelled** with:

- Centre number and name,
- Exam level and series (GCE AS Level, summer 2013),
- Unit number and name (6DR02 Section A)
- Video/DVD number (if more than one is being provided e.g. 1 of 2).

The centre must check all the timings and quality of the recordings before despatch to the examiner.

- 2.10.4 Centres must keep copies of all written performance/design concepts, texts as performed and the video/DVD recordings. No materials will be returned to centres.**
- 2.10.5 An application for an Enquiry About Results (EAR) will only be accepted if a recording of the performance has been supplied to the examiner within 10 working days of the performance. Centres must check the recording before despatching to the examiner. All Enquiries About Results are based on the recorded evidence. Edexcel will not send for replacement recordings to complete EARs.**
- 2.11 Examiners will need to identify each candidate prior to the performance. Examiners are not permitted to speak to candidates, audience members or staff in connection with the performances after they have taken place.**

2.12 Design candidates

- 2.12.1** In Section A, design students may only offer one theatre design skill. The chosen skill of the design student must support the performer/s as part of the monologue/duologue performance and be realised in the live performance examination to the examiner. Students offering design should not act in the performance but must demonstrate their theatre craft during one performance and give a presentation.

Design candidates must be prepared to make a rehearsed presentation (**maximum of 10 minutes**) to the examiner immediately before the performance. This can take place in the performance space or at another location.

Design candidates presentations can be recorded prior to the examination session. These must be available to be viewed immediately before the monologue/duologue.

A designer must work on a text that is being performed by a student/s for the Section A examination. The section of the text chosen for performance might not give the design student a fair opportunity to show their skill so if centres wish the designers can chose another section of the text but this must be either a monologue for 2 minutes or a duologue for 5 minutes performed by AS students although the performances would not be marked.

- 2.12.2** The examiner is not permitted to question or respond to the candidate, and centre staff are not permitted to take any part in the presentation.
- 2.12.3** The live presentation must be recorded and sent to the examiner. Pre-recorded presentations must also be sent to the examiner.
- 2.12.4** The candidate must complete and have available their design documentation. This must be seen clearly in the recording. All documentation must be recorded and included with the performance recordings.
- 2.13** The documentation and any other materials must be available for the examiner to see but will not be taken away after the presentation. Some documentation may be requested after examination for general standardisation purposes. The materials must be kept in a secure place until 31 October 2013.

- 2.14 Design candidates **must complete** the 3 shaded requirements as detailed on page 31 of the specification and ensure the documentation refers to the complete play text.

Only the costumes seen in the performance need to be made.

The documentation must be recorded as part of the presentation for monitoring or EAR purposes.

- 2.15 **All materials (including Videos/DVDs and written documentation) sent to the examiner for this unit will not be returned.**

It is the centre's responsibility to ensure the quality of the sound and picture on the recordings is sufficient to enable performances to be monitored, used for any EARS or marking purposes if an examiner is not present.

- 2.16 As part of our Post Results Service, centres can receive a copy of only the examiner mark sheet **DTS2A/DTS2C** (as appropriate) for this examination. Centres must apply for individual candidates by completing an Access to Scripts request. There is a fee involved for this service. Please refer to your examinations officer for the necessary forms and details on the application process.

- 2.17 Edexcel will provide you with a breakdown of marks achieved by your candidates in this section of the unit. This information will be available to centres via ResultsPlus.

- 2.17.1 The breakdown information will detail marks for the following:

Section A

For performance candidates

A1	= Marks awarded for Vocal Skills
A2	= Marks awarded for Movement Skills
A3	= Marks awarded for Characterisation
A4	= Marks awarded for Written Performance Concept

Section A

For design candidates

A1	= Marks awarded for Use of Materials and Equipment
A2	= Marks awarded for Realisation of Design
A3	= Marks awarded for Written Design Concept
A4	= Marks awarded for Design Documentation

IMPORTANT INFORMATION

Edexcel staff or representatives of Edexcel should never be left on their own with children and will withdraw their services rather than find themselves in this situation. It is the responsibility of the centre to provide an environment where Edexcel staff or representatives of Edexcel can carry out their duties without the likelihood of finding themselves left unsupervised with children. For more information regarding the Safeguarding Children Policy please go to the Edexcel website at the following link:

<http://www.edexcel.com/Policies>

For any special consideration, access arrangements or information on examination procedures please ensure that you read the documents available at the Joint Council website:

http://www.jcq.org.uk/exams_office/index.cfm

By signing the declarations in the assessment forms you agree to your work and recordings being used to support Professional Development, Online Support and Training of both Centre-Assessors and Edexcel Examiners.

2 UNIT 2 (6DR02) - TEXT IN PERFORMANCE - Section B

Centres are reminded that this unit is an **examination**, which is a **performance** to an **audience**, of which the most important member is the **examiner**. The examiner must have the best seat in the house and the camera should be close to the examiner, and have the second best seat. It is vital that both the examiner and camera must have an unobstructed view of the performances. This is to ensure that **the best possible recording is made of the performance**, as it would be seen by the examiner. **Marks can only be monitored and Enquiries About Results undertaken, where performances can be clearly seen and heard on the recording. Centres must ensure that neither the examiner nor audience obstruct the recording of the performance.**

2.18 Unit 2 Section B will normally be marked by a visiting examiner. While every effort will be made to provide every centre with a visiting examiner, this cannot be guaranteed. If it is not possible for an examiner to visit a centre on a given date the recording of the performances will be used as the basis for external assessment.

The recording must be made under examination conditions.

The recording must be a complete, unedited recording of each examination performance. If possible, the recording should be date and time stamped. Centres are reminded that recordings are not returned, therefore you must make a copy for your own records.

2.19 The examination must take place between **1 February and 31 May 2013**.

2.20 Centres will be contacted by their visiting examiner early in the spring term. **Please note that Edexcel does not send separate notification of the visiting examiner.** Centres should agree with the visiting examiner a mutually convenient date and time when the examiner will visit the centre. It is important to liaise with your examiner **before** fixing your date and time. **Centres must have a range of possible dates available.** Please note that it may not be possible to accommodate any last minute changes to the date made by the centre. Centres will be allocated the same examiner for both sections of Unit 2. The visiting examiner will notify Edexcel of the agreed arrangements. The visiting examiner will arrive at the centre **approximately 30 minutes** before the agreed start time of the first performance.

2.21 The following documentation **must** be sent to the visiting examiner at least **7 working days before** the date of the examination. Centres must complete the checklist provided (see appendix) and send it with the correct materials to the examiner.

	Item	Number to be sent
1	Director's Interpretation notes – DT2F	1 per performance group
2	Copy of texts as performed . (Cuts/adaptations must be clearly marked, and division/reallocation of roles clearly indicated. This is most clearly achieved by highlighter pens).	
3	Performance Candidate Examiner Comment Sheet – DTS2G (A clear written description must be provided).	1 per candidate
4	Design Candidate Examiner Comment Sheet – DTS2H	
5	For design candidates: Copy of the Written Design Concept DTS2D (Please tick Section B on DTS2D form)	
6	Centre Register of all candidates entered for the exam in candidate number order, with group number indicated. Absent candidates must be indicated with 'A' DTS2J	3 per centre
7	Performance dates and start times	1 per centre
8	Map of venue and location of performance space, along with a contact name and telephone number for the day of the performance.	

Copies of the forms referred to in this section are provided in the Appendix of this booklet. The forms must be copied as required.

The following documentation **must** be sent to the visiting examiner at least **10 working days after** the date of the final performance examination. Centres must complete the checklist provided (see appendix) and send it with the correct materials to the examiner.

	Item	Number to be sent
1	Video/DVD recordings of all the candidate performances for Section B	Number as appropriate
2	Completed Video/DVD Time Sheet for Section B DTS2I	

- 2.22** The length of the performance will depend on the number of candidates in the group, but the minimum should be approximately 15 minutes and the maximum **60 minutes**. **Centres are strongly advised not to exceed the time limit.** Each performance must run without an interval. Centres should aim for the lower time limit depending on the number of candidates in the group. For example, 4 candidates in a group should perform between approximately 25 – 30 minutes.

Number of performance candidates	Expected approximate running time of performance
3	15 – 25 minutes
4 - 6	25 – 45 minutes
7 - 9	60 minutes (maximum)

EXAMINERS WILL ONLY AWARD MARKS WITHIN THE ABOVE TIME LIMITS

- 2.23** The number of acting candidates in a group must be between **three** and **nine** performers and up to **three** design candidates. **Centres must not exceed these numbers.** A single candidate may offer one or more design elements. A design element must not be shared by two candidates.
- 2.24** To the examiner and in the recording, candidates must introduce themselves in a full length shot by name, student number and role(s) before each performance as they appear in performance. Students must also describe any costume changes. There must also be a full length group shot clearly showing all students in the group. The introductions must be available immediately before each performance on the recording. A group photograph should be available to the examiner as it is very helpful for student identification.
- 2.25** Candidates can only be assessed in one performance group. Students who have not been entered for the examination can only take part in the performance in **extreme circumstances** to stand in for an absent candidate. The visiting examiner must be informed in writing or by telephone of the circumstances in advance.
- 2.26** The play chosen for this unit must be different from those studied in Unit 1 and Unit 2 Section A. This must be taken from a complete, professionally published and substantial play text written for theatre performance. Professionally published play texts are identified with an ISBN number or publication code. The interpretation notes and a copy of the text as performed must be submitted for each group, to the examiner, **7 working days** in advance of the examination.
- 2.27** **The text must be performed before an audience.** Centres are strongly advised to ensure that an appropriate audience is present. The examiner must be provided with the facilities and conditions that will enable him or her to mark in confidence and without being overlooked by candidates or audience. Please ensure that the examiner is provided with adequate facilities at the venue to examine the performance; a chair and table away from the audience and a suitable light source must be provided. Centres must provide a private area for the examiner after each performance to allow them to consider their marking.
- 2.28** A Team Leader and/or Assistant Principal Examiner/Principal Examiner may accompany an examiner to a centre for examiner monitoring purposes. Centres will be notified in

advance by the visiting examiner where this is the case; however, the running time of the session should not be affected when a Team Leader is present. An accompanied visit will be for one session.

2.29 An examining session is defined as approximately 3 hours in a centre. The examiner will only attend the number of sessions the centre is entitled to based on the number of actual candidates entered for the examination.

3 – 9 candidates	1 session for Sections A and B combined
10 – 20 candidates	A total of 2 sessions for Sections A and B combined
21 – 30 candidates	A total of 3 sessions for Sections A and B combined
31 – 40 candidates	A total of 4 sessions for Sections A and B combined
41 – 50 candidates	A total of 5 sessions for Sections A and B combined

2.30 VIDEO / DVD

2.30.1 **A VIDEO/DVD MUST BE MADE** of the performance at which the examiner is present and sent to the examiner as soon as possible within **10 working days** of the performance at the latest. Centres are advised to retain a proof of postage certificate. The camera must be placed so that an unobstructed view of the performance is recorded. The camera must be placed close to the visiting examiner.

2.30.2 **THE TAPE PROVIDED MUST BE IN STANDARD VHS FORMAT (VIDEO) AND MUST BE A NEW, PREVIOUSLY UNUSED TAPE/DISC. All candidates must be identified by name, candidate number and role(s) played at the beginning of their performance;** it is helpful if this is done in costume. Centres must keep a copy of the recording for their own records.

- **Centres that submit work on DVD must ensure that the DVD can be played and has been checked on a standard domestic player and does not require a computer/laptop to view the work.**
- **You must also ensure that presentations / performances are chapterised. If this is not possible you should submit the work on video.**
- **Any DVD discs recorded on a DVD camera need to be finalised - if not the DVD disc will not play in any other DVD player.**
- **Most domestic DVD players will play +R and -R discs so this is the format to use if copying DVD discs.**
- **Check that an audio signal has been recorded.**
- **Always ensure that the camera being used has appropriate facilities for adjusting recorded sound levels - particularly important if the camera is some distance from the stage.**

2.30.3 **A separate recording can be provided for this section.**

All DVDs must be sent in hard protective cases. Edexcel will not request replacement DVDs if damage occurs to any DVDs not sent in hard protective cases.

2.30.4 The video/DVD recording and any accompanying case must be **clearly labelled** with:

- Centre number and name,
- Exam level and series (GCE AS Level, summer 2013),
- Unit number and name (6DR02 Section B)
- Details of performances (titles and group numbers),
- Video/DVD number (if more than one is being provided e.g. 1 of 2).

The centre must check all the timings and quality of the recording before despatch.

2.30.5 Centres must keep copies of all written documentation and video/DVD recordings for this section. No materials will be returned to centres.

2.30.6 An application for an Enquiry About Results (EAR) will only be accepted if a recording of the performance has been supplied to the examiner within **10 working days** of the performance. All Enquiries About Results are based on the recorded evidence. Edexcel will not send for replacement recordings to complete EARs.

2.31 Examiners need to meet and identify all candidates prior to the performance. **Examiners are not permitted to speak to candidates, audience members or staff in connection with the performance after it has taken place.**

2.32 Design candidates

2.32.1 In Section B, design students may take on one or more theatre design options. The chosen skill/s of the design student must support the performer/s as part of the performance group and be realised in the live performance examination to the examiner. Students offering design should not act in the performance but must demonstrate their theatre craft during one performance only and give a presentation.

Design candidates must be prepared to make a rehearsed presentation (**maximum of 10 minutes**) to the examiner before the performance. This can take place in the performance space or at another location.

Design candidates presentations can be recorded prior to the examination session. These must be available to be viewed immediately before the performance.

2.32.2 The examiner is not permitted to question or respond to the candidate, and centre staff are not permitted to take any part in the presentation.

2.32.3 The live presentation must be recorded and sent to the examiner. The pre-recorded presentation must also be sent to the examiner.

2.32.4 The candidate must complete and have available their written design concept and documentation. This must be seen clearly in the recording. All documentation must be recorded and included with the performance recordings.

2.33 The documentation and any other materials must be available for the examiner to see but will not be taken away after the presentation. Some documentation may be requested after the written examination for general standardisation purposes. The materials must be kept in a secure place until 31 October 2013.

2.34 Design candidates **must complete all requirements** as detailed on page 31 of the specification. The documentation must be recorded as part of the presentation for monitoring or EAR purposes.

2.35 All materials (including Videos/DVDs and texts) sent to the examiner for this unit will not be returned.

It is the centre's responsibility to ensure the quality of the sound and picture on the recordings is sufficient to enable performances to be monitored, used for any EARS or marking purposes if an examiner is not present.

2.36 As part of our Post Results Service, centres can receive a copy of only the examiner mark sheet **DTS2G/DTS2H** (as appropriate) for this examination. Centres must apply for individual candidates by completing an Access to Scripts request. There is a fee

involved for this service. Please refer to your examinations officer for the necessary forms and details on the application process.

2.37 We will provide you with a breakdown of marks achieved by your candidates in this section of the unit. This information will be available to centres via ResultsPlus.

2.37.1 The breakdown information will detail marks for the following:

Section B

For performance candidates

B1	= Marks awarded for Vocal Skills
B2	= Marks awarded for Movement Skills
B3	= Marks awarded for Characterisation
B4	= Marks awarded for Communication

Section B

For design candidates

B1	= Marks awarded for Use of Materials and Equipment
B2	= Marks awarded for Realisation of Design
B3	= Marks awarded for Written Design Concept
B4	= Marks awarded for Interpretation of Director's Concept

IMPORTANT INFORMATION

Edexcel staff or representatives of Edexcel should never be left on their own with children and will withdraw their services rather than find themselves in this situation. It is the responsibility of the centre to provide an environment where Edexcel staff or representatives of Edexcel can carry out their duties without the likelihood of finding themselves left unsupervised with children. For more information regarding the Safeguarding Children Policy please go to the Edexcel website at the following link:

<http://www.edexcel.com/Policies>

For any special consideration, access arrangements or information on examination procedures please ensure that you read the documents available at the Joint Council website:

http://www.jcq.org.uk/exams_office/index.cfm

By signing the declarations in the assessment forms you agree to your work and recordings being used to support Professional Development, Online Support and Training of both Centre-Assessors and Edexcel Examiners.

3 UNIT 3 (6DR03) – EXPLORATION OF DRAMA AND THEATRE

- 3.1 This unit is internally assessed and externally moderated, by post. Edexcel will inform centres of the details of their moderator for Unit 3 early in the summer term 2013.

Please note that Edexcel will not give approval for the text/stimulus chosen. Centres must ensure the suitability of the texts/stimulus for the students.

- 3.2 The teacher-examiner must award a final mark out of 60 for this unit.

- 15 marks are available for research and exploration.
- 15 marks are available for development and structure.
- 15 marks are available for performance.
- 15 mark are available for evaluation.

- 3.3 Teachers must ensure that all candidates submit their **own unaided** work. Materials that are not the candidates' own work (e.g. copied or printed factual material downloaded from the internet) **must not be submitted** for moderation. Work will be returned to centres if a candidate and/or the teacher do not sign the Coursework Record Card.

- 3.4 Information regarding Controlled Conditions can be accessed on the Edexcel website.

<http://www.edexcel.com/gcedrama>

- 3.5 In centres with two or more teacher-examiners, it is the responsibility of the centre to ensure internal standardisation of marking. The moderation process assumes that this will have been completed by the centre and will make any adjustments to the centre as a whole.
- 3.6 The number of performance candidates in a group must be between three and six candidates, plus up to three design candidates who must each offer a different skill. **Centres must not exceed these numbers.**

3.7 Sample of Work for Moderation

3.7.1 The pre-printed OPTEMS will be asterisked indicating the candidates whose work is to be sampled. This work, together with the relevant completed materials detailed in section 3.10, and the **middle** (yellow) copy of the OPTEMS, should be posted to reach the moderator by **15 May 2013**. The name and the address of the moderator will be supplied on a label attached to each OPTEM sheet.

3.7.2 In addition, the centre must send the work of the candidate awarded the **highest overall mark** and the work of the candidate awarded the **lowest overall mark**, if these are not already included within the initial samples selected. The centre should indicate the additional samples by means of a tick in the left-hand column against the names of each of the candidates. The moderator may request further samples, and these must be despatched by return of post.

3.7.3 The OPTEMS must be completed with **the same marks as awarded to each candidate and shown on the Coursework Record Cards.**

- 3.8 Teacher-examiners must complete Coursework Record Cards for **all candidates**, as the moderator may wish to see a further sample of work. These should be

ready for immediate dispatch to the moderator if requested. Please note that Coursework Record Cards will not be returned to centres. It is important to ensure that candidates write their name, candidate number and centre number on each page of their work. Please keep a copy of the Coursework Record Cards for your reference.

- 3.9** For centres submitting marks on Edexcel Online the candidates in the sample should be marked with a tick, as appropriate, on the Edexcel Online printout. The annotated printout must be sent to the moderator with the sample of work. Moderator details will be available on Edexcel Online when the OPTEMS are released.

3.10 Submission for Unit 3 – Supporting Evidence

Centres are required to submit the following evidence to their Unit 3 moderator as soon as possible after the receipt of the OPTEMS and the completion of the unit, and by **15 May 2013**.

- **Coursework Record Card (DTS3A)** - This front sheet **MUST** be signed and dated by the candidate and the teacher-examiner and stapled to the front page of the candidate's SWED.
- **Sampled Supporting Written Evidence Documents (SWED)** - Work for sampled candidates must be submitted on paper and stapled behind the Coursework Record Card. Plastic wallets, folders, envelopes, bound book format with hard cover, etc must not be used and will not be returned. The recommended maximum word limit for the SWED is 3,500 words and should be in response to the 6 questions stated on page 42 of the specification.
- **DVD/Video Recording** - Centres must send, on Video or DVD, complete recordings of all Unit 3 performances. Each candidate in each group must identify him or herself at the start of their performance wearing the costume/s they will wear in the actual performance. The maximum time for the recording of each performance is **30 minutes**. Video/DVD recordings **must not** be edited. **Centres must send on Video or DVD complete recordings of all Unit 3 performances and the pre-performance presentations of design/directing candidates.**
- **Performance Cast List (DTS3B)**
- **Video Record Time Sheet (DTS3C)**
- **Outline Description of Performance/Performance Interpretation Form (DTS3D)**
- **Design/Directing Candidates** – (Maximum 3 per group, each offering a different skill). Candidates offering Design or Directing must make a presentation and submit a recording to camera (**maximum 10 minutes**) detailing what they have done and how it has impacted on the performance. The recording must be done before the actual performance so the teacher-examiner and moderator can see if their intentions were realized in performance. The recording of the Designer/Director can take place with or without an audience.

Design/Directing candidates must submit a SWED that addresses the same questions as performance candidates (see page 42 of the specification) but when the questions use the word 'role', they

assume that to mean their role e.g. Lighting Designer or whatever is appropriate. 50% of the available marks are for the SWED. Development and Structure is assessed by the teacher-examiner in the same way it is for performers. Essentially, this is a candidate's contribution to the process and shaping of the piece overall. 25% of the available marks are for Development and Structure. Finally, Design/Directing candidates are assessed on the actual performance, this would be for the teacher-examiner to assess the impact their chosen skill has had on the performance itself and would be marked following the presentation and the final performance. 25% of the available marks are for the Performance.

- **Checklist (DTS3E)**
- **OPTEMS** – middle (yellow) copy/ Edexcel Online printout (see paragraph 3.13).

Copies of the 6DR03 forms referred to in this section are provided in the Appendix of this booklet. The forms should be reproduced as required. A checklist of items being sent to the moderator should be completed and sent with the material. This is also provided in the Appendix.

It is the responsibility of each centre to keep all materials for this paper in a secure place until requested for moderation.

3.11 To enable Edexcel to monitor the standards being applied, Edexcel reserves the right to visit centres to observe a normal lesson in progress. Either the Chief Examiner or a Principal Moderator would undertake such visits.

3.12 IMPORTANT INFORMATION ABOUT THE RECORDING PROCESS - VIDEO/ DVD

3.12.1 VIDEO(S)/DVD(S) OF THE SESSIONS SENT TO THE MODERATOR MUST BE IN STANDARD VHS FORMAT (FOR VIDEOS) OR STANDARD SIZE DVD. THEY MUST BE NEW, PREVIOUSLY UNUSED TAPE(S)/DISC(S).

3.12.2 All candidates must be identified by name, candidate number and role(s) played immediately before their performance.

3.12.3 DVDs must be in a format that can be played on a standard DVD player and does not require a computer/laptop to view the work. You must ensure that presentations/performances are chapterised for each group. If this is not possible you should submit the work on video.

3.12.4 Centres are strongly advised to check the recording and must keep a copy of the DVD/Video sent to the moderator.

3.12.5 Any DVD discs recorded on a DVD camera need to be finalised – if not the DVD disc will not play in any other player. Before the DVD disc is sent for moderation, the teacher should check that the disc plays in a domestic DVD player. Most domestic DVD players will play +R and –R discs so this is the format to use if copying discs. Check that an audio signal has been recorded. Always ensure that the camera being used has appropriate facilities for adjusting recorded sound levels – particularly important if the camera is some distance from the stage.

3.12.6 The recording camera need not be in a fixed position. However, a camera with a wide-angle shot of the performance group, placed centre stage, in front of the audience, would best serve the candidates

and meet Edexcel's requirements. Centres must ensure that the best possible recording of a session is sent to the moderator. **Recordings must not be edited.**

3.12.7 The recording and the accompanying protective case must be clearly labelled with the centre number, name, unit code (6DR03) and the name of the text/stimulus studied.

3.12.8 In situations where the DVD/Video recording is damaged or faulty, centres have the opportunity to re-record the performance before the deadline of 15 May 2013.

3.13 OPTEMS

The centre will receive the three-part OPTEMS after the final entries have been made and processed. Upon receipt of the OPTEMS all candidates' marks must be entered on the OPTEMS. Separate instructions for the completion and submission of coursework marks using OPTEMS will be included on the back of each OPTEMS form.

NB: The top (white) copy of the OPTEMS must be despatched to Edexcel. Your examinations officer will have pre-addressed envelopes for this purpose.

3.14 Centres must keep a copy of **all** marks awarded.

3.15 Materials, except for the Coursework Record Cards, will be returned in the autumn term.

3.16 A completed checklist (See Appendix) must be sent with the materials to the moderator.

IMPORTANT INFORMATION

Marks cannot be agreed if the appropriate Video/DVD recordings are not sent to the moderator.

Marks for missing SWEDS evidence cannot be agreed by the moderator.

Applications for Missing Centre Assessed Work or Special Consideration must be made by the examinations officer to the relevant department at Edexcel. Please refer to page 23 of this document for more information.

In the case of missing DVD/VHS or SWEDS evidence, a Notification of Lost Centre Assessed Work form must be submitted for each candidate whose work is requested for moderation purposes and sent to Edexcel and a copy sent to the moderator by 15 May 2013. To access the Notification of Lost Centre Assessed Work form (form 15) please go to the Joint Council website at the following link:

http://www.jcq.org.uk/exams_office/forms/

Ensure that you read the Instructions for Conducting Coursework document available on the Joint Council website at:

http://www.jcq.org.uk/exams_office/coursework/

Materials submitted after the deadline on 15 May 2013 for GCE Drama 6DR03 may not be moderated.

By signing the declarations in the assessment forms you agree to your coursework being used to support Professional Development, Online Support and Training of both Centre-Assessors and Edexcel Moderators.

4 UNIT 4 (6DR04) – THEATRE TEXT IN CONTEXT

- 4.1 This unit will be marked by an external examiner.
- 4.2 Candidates will sit a two and a half hour examination in which they must answer questions from three Sections, A, B and C. Answers should be written in continuous prose and annotated diagrams may be used in support. Attention is drawn to references in the specification to **quality of written communication**.
- 4.2.1 Section A and B: Responses here are based on the play that has been chosen (either 'Lysistrata', 'Doctor Faustus' or 'Woyzeck'). Candidates must answer two questions. There will be **one** focus question in Section A on an extract from the play that has been explored, and a broader context question (Section B) on the candidate's approach to the whole play. **The focus question in Section A will be sub-divided into three parts, each carrying its own mark. There will be a choice of questions for the broader context question. The questions in Section B will expect the candidate to articulate knowledge of the social, cultural, and/or historical contexts of the play in relation to a proposed production and the demands of the focus question. (Please refer to page 51 of the specification)**
- 4.2.2 Section C: a question on a play written and originally performed in one of the other two time periods not explored in Sections A and B. **There will be a choice of questions (10 or 11) available for this section.**
- 4.3 **Annotated copies of the Section A and B text** (either 'Lysistrata' or 'Doctor Faustus' or 'Woyzeck') and the **Research Notes for the Section C play in performance** should be taken into the Unit 4 examination. Only the Edexcel edition of the set text will be allowed in the examination.
- 4.3.1 **No other material is allowed** to be taken into the examination.
- 4.3.2 Research Notes must be attached to a Research Notes front sheet (**DTS4A**), and must be signed by both the candidate and the teacher.
- 4.3.3 Annotated copies of the play scripts and Research Notes should be the candidates own work, but will have arisen from the learning experience.
- 4.3.4 Research Notes may include sketches and diagrams but **no** printed or published material.
- 4.3.5 Research Notes may be hand written or typed to a maximum of 1,000 words (possibly both sides of A4 size paper, or one side of A3).
- 4.3.6 Copies of the annotated play scripts along with the Research Notes, should be retained in the Centre until the end of September, and may be sent for by Edexcel. **The annotated play scripts and Research Notes should not be sent to Edexcel or the external examiner (if relevant) with the answer booklet.** If they are sent to Edexcel or an examiner, they will not be returned.

Candidates are encouraged not to exceed the given pages in the answer booklet. These have been compiled to indicate the examiner's expectations of candidate responses. Responses that are over-short, or, indeed overlong, may not necessarily access the higher mark levels.

Copies of the **DTS4A** form referred to in this section are provided in the Appendix of this booklet, along with a suggested format for the Research Notes.

5 SPECIAL CONSIDERATION

If a candidate has been affected by adverse circumstances beyond their control they may be eligible for special consideration. This may include candidates who have been present or absent from the assessment.

Applications for special consideration along with the appropriate documentation, such as a medical certificate, should be sent to:

The Special Requirements Department
Edexcel
190 High Holborn
London
WC1V 7BH

Tel: 0844 576 0025

E-mail: uk.special.requirements@pearson.com

Special consideration applications should be made no later than 7 days after the final paper in the specification.

Special consideration will **not** be given to those candidates absent because of holidays or personal arrangements.

In the case of missing DVD/VHS or written evidence, a Notification of Lost Centre Assessed Work form must be submitted for each student whose work is requested for moderation purposes and sent to Edexcel and a copy sent to the moderator by 15 May 2013. To access the Notification of Lost Centre Assessed Work form (form 15) please go to the Joint Council website at the following link:
http://www.jcq.org.uk/exams_office/forms/

Information on access arrangements or special consideration is available at the Joint Council website:
http://www.jcq.org.uk/exams_office/access_arrangements/

For further details of the special consideration process and to access all the necessary forms, please go to the Joint Council website at <http://www.jcq.org.uk> and consult your Examinations Officer.

6 RESIT INFORMATION

Any unit that is part of an AS or A level can be retaken as many times as you wish **before the qualification is cashed-in**.

You may also re-sit any subject in full. Once a qualification has been cashed-in, you are entitled to start again.

GCE Drama and Theatre Studies can only be retaken in the June examination series.

For 6DR02, both Section A and Section B have to be retaken. It is not possible to re-sit Section A or Section B only.

7 NON-ASSESSED STUDENTS

Non-assessed students should only be used when the total number of students in the cohort do not meet the minimum group size requirement.

In situations where there is insufficient candidate entry to meet the minimum group size requirement, permission must be sought from Edexcel in advance for the inclusion of a non-assessed individual.

Non-assessed individuals may be used to read out the lines of the absentee students thus supporting the performance group. Please note that a non-assessed individual may be a class peer, student from a different year group or a member of staff. Assessed and non-assessed students must be clearly identified to the examiner/moderator.

Please email your requests to facilitate a non-assessed individual to drama.assessment@pearson.com. A copy of the email from Drama Assessment must be included with the work sent to the examiner/moderator.

8 ABSENT STUDENTS

Absent students should be indicated with an "A" on the assessment forms/attendance register/OPTEMS. Where a candidate is disadvantaged or affected by circumstances that are beyond his or her control, or is suffering from illness or a temporary condition at the time of written examinations, you can submit a request for special consideration.

6DR01 - If students have missed one of the sessions in the Unit 1 practical exploration, and provided that you are happy that this absence was for genuine reasons, you may repeat the missed session with your absentee students as part of a larger group but you must only count the marks for this session for your absentee students.

Alternatively, if a repeat session is not feasible for your students, for example if students have not been absent at the same time, you may run a follow up session in which you must only count the marks for this session for your absentee students.

If you do not assess the students in repeat/ follow up sessions, their marks must reflect their absence accordingly.

You should indicate a student absence on the student's assessment forms along with reference to any repeat/ follow up sessions or to the fact that marks were adjusted to reflect their absence. You should also indicate this on the Record Of Work (ROW) detailing, for any repeated sessions, what the students actually did in both sessions and ensuring that any follow up sessions are included in the ROW.

It is entirely a centre decision whether to run repeat/follow up sessions.

6DR02 - For the performance examination, if a student is absent on the day of the examination, then a non-assessed individual may be used to support the performance group and read out the lines of the absentee. Please identify the assessed and non-assessed individuals clearly to the examiner. A non-assessed individual may be a class peer, student from a different year group or a member of staff. Please note that examiners will not make extra visits to a centre due to student absence. Examiners will only make visits to centres for what they are entitled and within the visiting window set by Edexcel. The centre must apply for special considerations for absent students.

6DR03 – If a student is absent during the performance recording for submission to the moderator, then the centre may decide to re-record the performance to include the absent students anytime before the submission deadline. Special

considerations must be applied to absent students if the centre has decided not to re-record.

6DR04 – Special considerations may be applied for absent students at the time of the written examination if they have been disadvantaged or affected by circumstances beyond their control.

For any access arrangements or special consideration, please refer to the documentation available at the Joint Council website:

http://www.jcq.org.uk/exams_office/access_arrangements/

9 SUBJECT ADVISOR

Paul Webster is the Performing Arts and Drama Subject Advisor at Edexcel. For any subject specific queries, please contact Paul on 0844 372 2191 or at TeachingPerformingArts@pearson.com

The primary purpose of the Subject Advisor team is supporting teachers in the delivery of our qualifications:

- Subject advisors act as the public face and a focus of expertise for their subject both to customers and within the business
- They offer an excellent responsive service for teachers providing subject expertise through emails, the telephone and other channels
- The subject advisor will bring the customer view into the business and be responsible for creating or contributing to solutions

They lead virtual teams across the business of those involved with the sectors; this includes managing the “Ask the Expert” examiner email service.

Appendix

Unit 1 (6DR01) - Assessment forms

- Coursework Record Card (DTS1A)
- Sample Session Record Card (DTS1B)
- Checklist (DTS1C)

Unit 2 (6DR02) - Assessment forms

- Checklist – Section A - to send correct materials **prior** to the examination
- Checklist – Section A - to send correct materials **after** the examination
- Performance Candidate - Examiner Comment Sheet – Section A (DTS2A)
- Performance Candidate – Written Performance Concept – Section A (DTS2B)
- Design Candidate - Examiner Comment Sheet – Section A (DTS2C)
- Design Candidate – Written Design Concept (DTS2D)
- Video/DVD Time Sheet – Section A (DTS2E)
- Checklist – Section B – to send correct materials **prior** to the examination
- Checklist – Section B – to send correct materials **after** the examination
- Director's Production Interpretation – Section B (DTS2F)
- Performance Candidate - Examiner Comment Sheet – Section B (DTS2G)
- Design Candidate - Examiner Comment Sheet – Section B (DTS2H)
- Video/DVD Time Sheet – Section B (DTS2I)
- Centre Register (DTS2J)

Unit 3 (6DR03) - Assessment forms

- Coursework Record Card (DTS3A)
- Performance Cast List (DTS3B)
- Video/DVD Record Time Sheet (DTS3C)
- Performance Interpretation Notes / Outline Description of Performance (DTS3D)
- Checklist (DTS3E)

Unit 4 (6DR04) – Front Sheet and Suggested Format for Notes

- Research Notes Front Sheet (DTS4A)
- Suggested Format for Research Notes

Consortia Centres Notification Form

- Consortia Centres Form 8DR01/9DR01
- Address Page
- Support Services

Centre Name	Centre No.	Centre Use Only		Edexcel Use Only
Candidate Name	Candidate No.	Practical Exploration	/25	See SAMPLE SESSION RECORD CARD
6DR01 - Unit 1 Exploration of Drama and Theatre	Edexcel COURSEWORK RECORD CARD & AUTHENTICATION SHEET ADVANCED SUBSIDIARY GCE DRAMA AND THEATRE STUDIES JUNE 2013	Exploration Notes	/20	/20
		Evaluation of Live Theatre	/15	/15
		TOTAL	/60	/60

TEACHER-EXAMINER COMMENTS

Practical Exploration:

Exploration Notes:

Evaluation of Live Theatre Performance:

AUTHENTICATION

Candidate's declaration:

I declare that I have produced the work involved without external assistance apart from any which is acceptable under the scheme of assessment and is recorded. I declare that I have accurately entered the correct word count in the above "Word Count" box.

WORD COUNT	
Exploration Notes	Evaluation of Live Theatre
3,000 words maximum	1,000 words maximum

Signature:

Date:

Teacher-Examiner's declaration:

I declare that the student's activities have been kept under regular supervision and that, to the best of my knowledge, no assistance has been given apart from any which is acceptable under the scheme of assessment and has been identified and recorded, and that the final submission has been produced under controlled conditions. I have read and understood the requirements of this unit in the Administrative Support Guide 2013. I understand that by signing the declaration I agree to our coursework being used to support Professional Development, Online Support and Training of both Centre-Assessors and Edexcel Moderators in accordance with the Data Protection Act 1998.

Signature:

Date:

Centre Name		Centre No.	
Unit Number	6DR01 Exploration of Drama and Theatre	Level	AS

AS Drama and Theatre Studies (8DR01) – Summer 2013

Unit 1

SAMPLE SESSION RECORD CARD

This form must be sent to your Moderator with the other material for the Unit.

Title of Play	
---------------	--

Time	Play Activity

	Candidate No.	Candidate Name	Candidate Description (e.g. red shirt)	Teacher-Examiner Comments and mark	Edexcel Use Only
TOP				/25	/25
MIDDLE				/25	/25
BOTTOM				/25	/25

Teacher-Examiner's Declaration:

I declare that the students' activities have been kept under regular supervision and that, to the best of my knowledge no assistance has been given apart from any which is acceptable under the scheme of assessment and has been identified and recorded, and that the final submission has been produced under controlled conditions. I have read and understood the requirements of this unit in the Administrative Support Guide 2013. I confirm that I have checked the quality of the DVD/Video and all candidates are clearly identified at the start of the recorded session. By signing the declaration, I agree to the use of personal information, including our image if featured in the recording, by the Awarding Body Edexcel and other Pearson group companies for the purposes of development or training, moderator support, centre assessment of learner material, publication of educational resources and marketing materials. All personal details will be kept in accordance with the Data Protection Act 1998.

Name of standardising Teacher-Examiner (PRINT)	Signature	Date


Centre Name		Centre No.	
Unit Number	6DR01 Exploration of Drama and Theatre	Level	AS

AS Drama and Theatre Studies (8DR01) – Summer 2013

Unit 1

CHECKLIST

This checklist should be completed and included with the materials sent to the moderator.


	Item	Tick 	No. to be sent
1	Exploration Notes for the sampled candidates with completed Record Cards DTS1A		1 per sampled candidate
2	Sample Session Record Card DTS1B		1 per centre
3	Recording – one session only		
4	Records of Work		1 per text studied
5	OPTEMS (middle copy) / Edexcel Online Printout		No. as appropriate
Name of standardising Teacher-Examiner (PRINT)		Signature	Date

AS Drama and Theatre Studies (Unit 2) – Summer 2013

6DR02 – Section A

CHECKLIST – PRIOR TO THE EXAMINATION DATE

This checklist must be completed and included with the materials sent to the examiner **7 working days** before the date of the examination.


	Item	Tick 	No. to be sent
1	Performance Candidate Examiner Comment Sheet DTS2A		1 per candidate
2	For <u>performance</u> candidates: Copy of the candidate's Written Performance Concept (max. 500 words) DTS2B		
3	Copy of each text as performed		
4	Design Candidate Examiner Comment Sheet DTS2C		
5	For <u>design</u> candidates: Copy of the candidate's Written Design Concept (max. 500 words) DTS2D (Please tick Section A on the DTS2D form)		
6	Centre Register of all candidates entered for the exam in candidate number order. Absent candidates must be indicated with 'A' DTS2J		3 per centre
7	Performance dates and start times		1 per centre
8	Map of venue and location of performance space, along with a contact name and telephone number on the day of the performance.		
Name of Teacher (PRINT)		Signature	Date

AS Drama and Theatre Studies (Unit 2) – Summer 2013

6DR02 – Section A

CHECKLIST – AFTER THE EXAMINATION

This checklist must be completed and included with the materials sent to the examiner **within 10 working days** after the date of the examination.

	Item	Tick 	No. Sent
1	Video/DVD recordings of all the candidate performances for Section A		
2	Completed Video/DVD Time Sheet for Section A DTS2E		
Name of Teacher (PRINT)	Signature	Date	

AS Drama and Theatre Studies (Unit 2) – Summer 2013
Section A – Performance Candidate - Examiner Comment Sheet

To be completed by the centre					
Candidate Name		Centre No.		Candidate No.	
ROLE		TEXT		PLAYWRIGHT / TRANSLATION	
Candidate Description (as they appear in performance)				Mono	Running order:
				Duo	
6DR01	Text 1		Text 2		
6DR02	Section B Text				

To be completed by the examiner:

Start Time:		Finish Time:			
Full Text Available:	Delete as appropriate	Yes / No	VE MARK		
Vocal Skills					
Movement skills					
Characterisation					
Written Performance Concept					
			TOTAL		

AS Drama and Theatre Studies (Unit 2)– Summer 2013
Section A – Performance Candidate – Written Performance
Concept Authentication Front Sheet

The Written Performance Concept and text must be stapled to this form.

To be completed by the candidate					
Candidate Name		Centre No.		Candidate No.	
MONO:	DUO:	RUNNING ORDER:	WORD COUNT FOR CONCEPT/ANNOTATION: <small>Maximum 500 words</small>		
TEXT:		PLAYWRIGHT:	ISBN NO:		ROLE:
Chosen extract's position in complete text:					
ACT		SCENE		PAGE REFERENCE	
NB: Do not repeat this information in the Written Performance Concept					
<p>The candidate is reminded that:</p> <ul style="list-style-type: none"> • The first 500 words will be marked by the examiner. • The word count must be clearly indicated on the WPC/Annotation. • Only 1 (monologue)/ 2 (duologue) examination candidates can be in the performance space. • Once the Section A performance has begun the examiner will begin marking. • The examiner will stop marking at the maximum time limit. There can be no second attempts. <p>I confirm that the Written Performance Concept has been completed under supervised conditions and I have accurately entered the correct word count in the above "word count" box.</p>					
Name of Student (PRINT)		Signature		Date	

AS Drama and Theatre Studies (Unit 2) – Summer 2013
Section A – Design Candidate - Examiner Comment Sheet

Section A: To be completed by the Centre before sending material to the examiner

Candidate Name		Centre No.	Candidate No.
SKILL	TEXT	PLAYWRIGHT / TRANSLATION	
Supporting Evidence			
6DR01	Text 1	Text 2	
6DR02 Section B Text			

Section B: To be completed by the examiner

Full Text Available:	Delete as appropriate	Yes / No	VE MARK		
Materials and Equipment					
Realisation of Design					
Written Design Concept					
Design Documentation					
TOTAL					

AS Drama and Theatre Studies (Unit 2) – Summer 2013
Design Candidate – Written Design Concept
Authentication Front Sheet

The Written Design Concept and text must be stapled to this form.

To be completed by the candidate					
Candidate Name		Centre No.		Candidate No.	
MONO:	DUO:	RUNNING ORDER:	WORD COUNT FOR CONCEPT/ANNOTATION: Maximum 500 words	Section A	Please tick
				Section B	Please tick
TEXT:		PLAYWRIGHT:	ISBN NO:		SKILL:
Chosen extract's position in complete text:					
ACT		SCENE		PAGE REFERENCE	
NB: Do not repeat this information in the Written Design Concept					
<p>The candidate is reminded that:</p> <ul style="list-style-type: none"> • Only the first 500 words will be marked by the examiner. • The word count must be clearly indicated on the WDC/Annotation. • The presentation must not exceed 10 minutes and all the documentation must be clearly seen in the recording. • The examiner will stop marking at the maximum time limit. There can be no second attempts. <p>I confirm that the Written Design Concept has been completed under supervised conditions and I have accurately entered the correct word count in the above "word count" box.</p>					
Name of Student (PRINT)		Signature		Date	

AS Drama and Theatre Studies (Unit 2)– Summer 2013
Section A - Video/DVD Time Sheet

Centre Name		Centre No.	
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This form must be completed and sent to your examiner along with the recordings

Start Time (On Video/DVD)	Finish Time	Running order	Role Played / Design Skill Demonstrated	Candidate	
				Name	No

Quality of Video/Additional Comments:

Examiners will not check the recordings. Enquiries About Results will be completed using these recordings. Replacement DVDs will not be requested if damage occurs to DVDs not sent in hard protective cases. Keep copies of DVD recordings sent for the examination securely at the centre.

Teacher's declaration:
 I confirm that I have checked the quality of the DVD/video(s) and noted any issues above. All candidate introductions are clearly filmed at the start of each performance. I understand that by signing the declaration I agree to our work being used to support Professional Development, Online Support and Training of both Centre-Assessors and Edexcel Examiners. I agree to the use of personal information, including our image if featured in the recording, by the Awarding Body Edexcel and other Pearson group companies for the purposes of development or training, examiner support, centre assessment of learner material, publication of educational resources and marketing materials. All personal details will be kept in accordance with the Data Protection Act 1998.


Name of Teacher (PRINT)	Signature	Date

AS Drama and Theatre Studies (Unit 2) – Summer 2013

6DR02 – Section B

CHECKLIST – PRIOR TO THE EXAMINATION DATE

This checklist must be completed and included with the materials sent to the examiner **7 working days** before the date of the examination.


	Item	Tick 	No. to be sent
1	Director's Interpretation Notes DTS2F		1 per performance group
2	Copy of texts as performed . (Cuts/adaptations must be clearly marked, and division/reallocation of roles clearly indicated. This is most clearly achieved by highlighter pens).		
3	Performance Candidate Examiner Comment Sheet DTS2G (A clear written description of how each candidate appears in the performance must be completed).		1 per candidate
4	Design Candidate Examiner Comment Sheet DTS2H		
5	For design Candidates: Copy of the Written Design Concept DTS2D (Please tick Section B on the DTS2D form)		
6	Centre Register of all candidates entered for the exam in candidate number order, with performance group number indicated. Absent candidates must be indicated with 'A' DTS2J		3 per centre
7	Performance dates and start times		1 per centre
8	Map of venue and location of performance space, along with a contact name and telephone number for on the day of the performance.		
Name of Teacher (PRINT)		Signature	Date

AS Drama and Theatre Studies (Unit 2) – Summer 2013

6DR02 – Section B

CHECKLIST – AFTER THE EXAMINATION

This checklist must be completed and included with the materials sent to the examiner **within 10 working days** after the date of the examination.

	Item	Tick 	No. Sent
1	Video/DVD recordings of all the group performances for Section B		
2	Completed Video/DVD Time Sheet for Section B DTS2I		
Name of Teacher (PRINT)	Signature	Date	

Centre Name:		Centre No:	
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AS Drama and Theatre Studies (Unit 2) – Summer 2013
Section B - Director's Production Interpretation

Title of Play:		Playwright:	
Group No:		Examination Date:	
Number of Performers (Maximum 9)		Length of Performance (approx.)	
		Number of Designers (Maximum 3)	

Detailed Director's Interpretation Notes must be attached to this form. Centres may also include programmes produced for the audience.

For examiner's use only
Performance Details

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I understand that marks will only be awarded within the set time limits for this Unit.

3 candidates 15 - 25 mins (max) / 4 – 6 candidates 25 - 45 mins (max) / 7 – 9 candidates 60 mins (max)

I confirm that the text as performed – with allocation of lines and roles clearly identified - is enclosed. I have read and understood the requirements of this unit in the Administrative Support Guide 2013.

Teacher Name and Signature		Date sent to Examiner:	
Start Time <i>(Examiner Use Only)</i>		Finish Time <i>(Examiner Use Only)</i>	
Examiner Name:		Examiner Number:	
Accompanied Visit By (Name):		Accompanied Visit By (Number):	

AS Drama and Theatre Studies Unit 2– Summer 2013
Section B - Performance Candidate - Examiner Comment Sheet

Section A: To be completed by the Centre before sending material to the examiner

Candidate Name		Centre No.	Candidate No.
ROLE(s)	TEXT	PLAYWRIGHT / TRANSLATION	
Candidate Description (as they appear in the performance)			Group No.
6DR01	Text 1	Text 2	
6DR02	Section A Text		

Section B: To be completed by the examiner

	VE MARK		
Vocal Skills			
Movement Skills			
Characterisation			
Communication			
TOTAL			

AS Drama and Theatre Studies Unit 2– Summer 2013
Section B – Design Candidate - Examiner Comment Sheet

Section A: To be completed by the Centre before sending material to the examiner

Candidate Name		Centre No.	Candidate No.
SKILL	TEXT	PLAYWRIGHT / TRANSLATION	
Supporting Evidence			Group No.
6DR01	Text 1	Text 2	
6DR02 Section A Text			

Section B: To be completed by the examiner:

	VE MARK		
Materials and Equipment			
Realisation of Design			
Written Design Concept			
Interpretation of Director's Concept			
TOTAL			

AS Drama and Theatre Studies Unit 2– Summer 2013
Section B - Video/DVD Time Sheet

Centre Name:		Centre No:	
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This form must be completed and sent to your examiner along with the recordings

Start Time (On Video/DVD)	Finish Time	Group Number	Title of Performance/Presentation	No. in group	
				Performers	Designers

Quality of Video/Additional Comments:

Examiners will not check the recordings. Enquiries About Results will be completed using these recordings. Replacement DVDs will not be requested if damage occurs to DVDs not sent in hard protective cases. Keep copies of DVD recordings sent for the examination securely at the centre.

Teacher's declaration:
 I confirm that I have checked the quality of the DVD/video(s) and noted any issues above. All candidate introductions are clearly filmed at the start of each performance. I understand that by signing the declaration I agree to our work being used to support Professional Development, Online Support and Training of both Centre-Assessors and Edexcel Examiners. I agree to the use of personal information, including our image if featured in the recording, by the Awarding Body Edexcel and other Pearson group companies for the purposes of development or training, examiner support, centre assessment of learner material, publication of educational resources and marketing materials. All personal details will be kept in accordance with the Data Protection Act 1998.

Name of Teacher (PRINT)	Signature	Date

Centre Name		Centre No.		Centre Use Only		Edexcel Use Only
Candidate Name		Candidate No.		Performance	/15	/15
Stimulus or script used		Group Number		Development and structure	/15	/15
6DR03 - Unit3 Exploration of Dramatic Performance	Edexcel COURSEWORK RECORD CARD & AUTHENTICATION SHEET ADVANCED GCE DRAMA AND THEATRE STUDIES JUNE 2013			SWED:		
				Research and Exploration	/15	/15
				Evaluation	/15	/15
				TOTAL	/60	/60

TEACHER-EXAMINER COMMENTS

Development and Structure:

Performance:

SWED: Research and Exploration/ Evaluation

AUTHENTICATION

Candidate's declaration:

I declare that I have produced the work involved without external assistance apart from any which is acceptable under the scheme of assessment and is recorded. I declare that I have accurately entered the correct word count in the above "Word Count" box.

WORD COUNT

Supporting
Written Evidence Document

3.500 words Maximum

Signature:

Date:

Teacher-Examiner's declaration:

I declare that the student's activities have been kept under regular supervision and that, to the best of my knowledge, no assistance has been given apart from any which is acceptable under the scheme of assessment and has been identified and recorded, and that the final submission has been produced under controlled conditions. I have read and understood the requirements of this unit in the Administrative Support Guide 2013. I understand that by signing the declaration I agree to our coursework being used to support Professional Development, Online Support and Training of both Centre-Assessors and Edexcel Moderators in accordance with the Data Protection Act 1998.

Signature:

Date:

Centre Name		Centre No.	
Unit Number	6DR03 Exploration of Dramatic Performance	Level	Advanced

Advanced GCE Drama & Theatre Studies (9DR01) – Summer 2013

PERFORMANCE CAST LIST

This form must be completed and sent to your Moderator with the other material for the unit.

One form should be completed per performance.

Performance Title			
Performance Length			
Number of Performers (Max 6)			
Number of Designers (Max 3)			
Performance Number on DVD/video			

Candidate Number	Candidate Name	Roles(s) played or skill(s)	Teacher Mark (/15)	EDEXCEL USE ONLY
		Performer		
		Performer		
		Performer		
		Performer		
		Performer		
		Performer		
		Skill offered		
		Skill offered		
		Skill offered		

Advanced Drama and Theatre Studies (9DR03) Unit 3 – Summer 2013

PERFORMANCE INTERPRETATION NOTES/OUTLINE DESCRIPTION OF PERFORMANCE

Instructions to the candidates:

One of these forms is to be completed per group, by the group.

This will give your performance a context and help the moderator understand how your piece has evolved, this will also be evidenced in your SWEDs.

Centre Name		Centre No.	
Unit Number	6DR03 Exploration of Dramatic Performance	Level	Advanced

Title of Performance:			
Based on: (original play)		Playwright:	
Based on: (stimulus)			


Outline description of Performance

Centre Name		Centre No.	
Unit Number	6DR03 Exploration of Dramatic Performance	Level	Advanced

Advanced GCE Drama and Theatre Studies (9DR01) – Summer 2013

CHECKLIST

This checklist must be completed and included with the materials sent to the moderator.

	Item	Tick 	No. to be sent
1	SWEDS for the sampled candidates plus Highest and Lowest candidates if not included in sample		1 per sampled candidate
2	Coursework Record Cards for the sampled candidates stapled to the front of the SWEDS DTS3A		
3	Performance Cast List DTS3B		1 per performance group
4	Outline description of performance/Interpretation DTS3D		
5	DVD/Video record timesheet for all performances DTS3C		1 per centre
6	Labelled DVD/Video(s) to include ALL Unit 3 performances		Number as appropriate
7	OPTEMS (middle copy)		

Comments

You may use this space for any comments relating to the assessment of candidates at the centre

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Name of standardising Teacher-Examiner (PRINT)	Signature	Date

Centre Name		Centre No.	
Candidate Name		Candidate No.	
Unit Number	6DR04 Theatre Text in Context	Level	Advanced

Advanced Drama and Theatre Studies (9DR01) – Summer 2013
UNIT 4 – Theatre Text in Context
RESEARCH NOTES FRONT SHEET

Instructions to the candidate

You must attach your notes to this front sheet. You may use up to a maximum of 1000 words in your notes.

You must complete the details of the play chosen and the production you have seen in the table below.

Title of play:	
Details of Production seen	
Performed by/at:	
Date seen	
1	Contemporary 'live' production
2	Original Performance Conditions

You might use both sides of an A4 sheet of paper or one side of an A3 sheet of paper, up to a maximum of 1,000 words.

You may take these notes into the examination room with you, but no printed materials may be included. You must hand in your research notes and copy of the annotated script (section A and B play) with your answer booklet.

You and your teacher must sign and date the authentication statement below. These notes must be all your own work. Any references used should be acknowledged.

Authentication

Candidate I declare that the work enclosed is my own and that it was completed as part of my course leading to this examination.

Signature:

Date:

Teacher I declare that the candidate's work for these notes has taken place during a course of study leading to this examination and has been kept under regular supervision.

Signature:

Date:

GCE Advanced Level Drama & Theatre Studies Unit 4 (6DR04) – Theatre Text in Context

Suggested Format for Section C: Research Notes

The following is a **SUGGESTED** format for Research Notes compiled by candidates for Section C. Centres may wish to organise notes in other ways but, essentially, this **SUGGESTED** format should allow candidates to access information required for Section C of this Unit. Centres are reminded that research notes should reflect the performance of the chosen play, not its historical literary position. Notes should be compiled in a maximum of 1,000 words.

Please note: the completed Research Notes should NOT be handed in with the answer booklet, but should be retained in the Centre with the 'Annotated Play scripts' until the end of September unless requested by Edexcel for checking purposes.

The following headings may be useful for guiding candidates:

1. Primary Source

Contemporary 'Live' Production

- ❖ Performance of
- ❖ Seen at
- ❖ On
- ❖ Directed by

Analysis of

Interpretation

Actors/Acting Style

Design Considerations

Directorial Decisions evident in performance

Meanings/issues communicated

Indications of how the performance seen roots the play into the present **and** connects it with the past.

2. Secondary Research Source

Original Performance Conditions

General Observations on performance conditions of the period.

Specifics about the play and/or playwright in its original performance (if available).

What would the experience have been like for actors?

What would the experience have been like for the audience?

How is it different now?

What were the expectations of actors/audiences/playwrights at the time?

GCE AS/A2 Drama & Theatre Studies Consortia Centres Notification Form

Summer 2013 Examination Series

For the purposes of examiner and moderator allocation it is important that this form is completed and returned where consortium arrangements have been made between centres.

Centre Details

List below the details of the centres in the consortium

	Centre Number	Centre Name
1		
2		
3		
4		
5		

Unit Details

Tick below only the Units for which consortium arrangements are in place

AS/A2 Units	
Unit 1 (6DR01)	
Unit 2 (6DR02)	
Unit 3 (6DR03)	

- **Unit 1 Consortium Arrangements**

Give below details of the centre and teacher that will be responsible for submitting the work to the allocated moderator.

Unit 1	
Centre No.	
Centre Name	
Teacher	

- **Unit 2 Consortium Arrangements**

Give below details of the host centre, and the teacher that will be responsible for co-ordinating the performance(s) and liaising with the visiting examiner.

Unit 2	
Centre No.	
Centre Name	
Teacher	

- **Unit 3 Consortium Arrangements**

Give below details of the centre and teacher that will be responsible for submitting the work to the allocated moderator.

Unit 3	
Centre No.	
Centre Name	
Teacher	

When completed this form should be returned to the Drama Deployment Team, Edexcel, 190 High Holborn, London by 30 November 2012.

(Each centre in the consortium must complete a separate copy of this form)

ADDRESS PAGE**UNIT 1 (6DR01)**

MODERATOR	
ADDRESS	
DEADLINE	Materials and middle copy of OPTEMS – 15 May 2013

UNIT 2 (6DR02)

VISITING EXAMINER:	
ADDRESS	
TELEPHONE	
FAX	
E-MAIL	
VISIT DATE (S):	
DEADLINE	Recording/s must be sent within 10 working days of the final performance examination at the centre

UNIT 3 (6DR03)

MODERATOR	
ADDRESS	
DEADLINE	Materials and middle copy of OPTEMS – 15 May 2013

Support Services

There are several other support services available to help you in your teachings of GCE Drama and Theatre Studies.



INSET training courses and customised training are available for the GCE Drama 9DR01 specification. INSET events may be booked on the Edexcel website <http://www.edexcel.com/training>



The **examiner's report** is a report written by the Principal Moderator, Principal Examiner and Chair of Examiners providing useful feedback on each drama paper for the current examination series. The Examiner's reports for GCE Drama can be accessed at <http://www.edexcel.com/gcedrama>



Results Plus is the only analysis tool that allows teachers to see how their students have performed on different parts of the paper and the specification. You can compare your centre's results with those of other centres. This may help you to identify specific areas that need to be addressed. <http://www.edexcel.com/resultsplus>



Communities from Edexcel is a message board designed to enable you to access peer-to-peer support from fellow Edexcel teaching and delivery staff in schools and colleges. To access the Communities from Edexcel page please go to <http://community.edexcel.com/> and click on 'Drama'.



Contact us at GCE 0844 576 0025
<http://www.edexcel.com/gcedrama>
<http://www.edexcel.com/drama>

Teaching Services:

Our dedicated team offers a range of expert support including:

- Subject Advisors: if you have any subject specific teaching queries please contact the Subject Advisor team on e-mail TeachingPerformingArts@pearson.com or call 0844 372 2191

- Ask the Expert:

You may submit any subject specific queries to the **Ask The Expert** service. This is a free service which allows for all of your subject specific queries to be answered by Drama senior examiners and moderators. Please email your

subject specific queries to TeachingPerformingArts@pearson.com

- Regular subject updates: to subscribe for regular e-newsletters, please send a request to TeachingPerformingArts@pearson.com

- Subject pages

You can check out the Performing Arts and Drama subject page at

<http://www.edexcel.com/subjects/Performing-Arts/Pages/default.aspx>

Examinations Officers: if you have any questions relating to entries, registrations, training courses, EOL, invoices, certificates, eligibility, approvals or results please contact Service Operations on 0844 463 2535 or e-mail serviceoperations@pearson.com

For more information on Edexcel qualifications, please visit
www.edexcel.com/quals

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