

Please read the instructions printed at the end of this form. <b>One</b> of these sheets, suitably completed, should be attached to the assessed work of <b>each</b> candidate.							
<b>Unit Title</b>	<b>11 The guided tour</b>	<b>Unit Code</b>	<b>G730</b>	<b>Session</b>		<b>Year</b>	
<b>Centre Name</b>						<b>Centre Number</b>	
<b>Candidate Name</b>						<b>Candidate Number</b>	
<b>Evidence:</b> You need to investigate the range of guided tours available and devise and deliver a guided tour.							
<b>Criteria</b>				<b>Teacher Comment</b>			<b>Page No.</b>
<b>AO1.1:</b> You demonstrate some knowledge and understanding when you provide a brief account of the range of guided tours available that uses only <b>one</b> or <b>two</b> examples to illustrate the <b>four</b> main types of guided tour; you provide an outline of your guided tour that covers only the main points and may be unrealistic and not identify potential problems or ways of solving these; either or both of these have some omissions;	<b>AO1.2:</b> you provide an account of the range of guided tours available that considers variations within the types of guided tour and uses a number of relevant examples, demonstrating knowledge and understanding; you provide a plan of the guided tour that covers the main points necessary to run it to planned timings, with procedures/actions to be followed should problems arise; both your account and your plan show some evidence of your knowledge, skills and understanding;	<b>AO1.3:</b> you provide a comprehensive account of the range of guided tours available that investigates sub-divisions of the main types of guided tour, with sufficient appropriate examples, showing full knowledge and understanding; you provide a comprehensive plan of the guided tour that can be used to run it successfully, with details of any procedures to be followed or actioned should problems arise; both your account and your plan demonstrate thorough knowledge, skills and understanding.					
[0 1 2 3 4]	[5 6 7]	[8 9 10]	<b>Mark</b>				
<b>AO2.1:</b> You apply knowledge and understanding in the evidence of your delivery of a short guided tour; however the tour lacks detail and has some omissions; its purpose is not clear and it is not of the most appropriate type; you have made little attempt to produce appropriate supporting participants' documents; your use of terminology is not always accurate and written communication lacks detail in accuracy and content;	<b>AO2.2:</b> you apply knowledge and understanding when producing evidence of your delivery of a guided tour which is detailed but has minor omissions; its purpose is clearly explained, the type of tour chosen is appropriate and there is appropriate evidence of handouts/support material for participants; you present materials suitably, with appropriate use of some terminology, and your understanding is conveyed through use of appropriate language;	<b>AO2.3:</b> you provide evidence of your delivery of a well-structured guided tour which is well-delivered, detailed and contains no omissions; its purpose is clearly explained, it is of the most appropriate type and there is extensive evidence of good-quality, appropriate and informative support materials provided for participants which show full application of knowledge and understanding; you present your work logically, showing use of appropriate terminology, and your meaning is clear and accurately conveyed.					
[0 1 2 3 4]	[5 6 7 8]	[9 10 11 12]	<b>Mark</b>				

Criteria			Teacher Comment	Page No.
<p><b>AO3.1:</b> You provide some research from limited sources when investigating the range of guided tours available and/or when researching your own guided tour; you compare the different types of guided tour available, briefly using few examples, covering only the main types and identifying only <b>one</b> or <b>two</b> advantages and disadvantages for each; your research is not always relevant and you do not always use the findings of your research effectively;</p> <p style="text-align: right;"><b>[0 1 2 3 4 5]</b></p>	<p><b>AO3.2:</b> you provide research from a variety of sources when investigating the range of guided tours available and/or when researching your own guided tour; you analyse, compare and contrast the different types of guided tour, considering variations within them and using a number of examples, identifying a range of advantages and disadvantages for each; your research is mostly relevant and you use most of the findings of your research to inform both your analysis of the different types of guided tour and/or your own guided tour;</p> <p style="text-align: right;"><b>[6 7 8 9]</b></p>	<p><b>AO3.3:</b> you provide independent and comprehensive research, using a broad range of sources, when investigating the range of guided tours available and when researching your own guided tour; you provide a comprehensive analysis, comparing and contrasting critically the relative merits and deficiencies of different types of guided tour and sub-divisions within them, using a range of relevant examples; your research is relevant and you use the findings of your research to inform both your analysis of the different types of guided tour and your own guided tour.</p> <p style="text-align: right;"><b>[10 11 12 13]</b></p>	<p><b>Mark</b></p>	
<p><b>AO4.1:</b> You evaluate your guided tour briefly, using only <b>one</b> or <b>two</b> methods, which may be inappropriately applied, and attempt to make recommendations for improvement, some of which may be unrealistic;</p> <p style="text-align: right;"><b>[0 1 2 3 4 5]</b></p>	<p><b>AO4.2:</b> you evaluate your guided tour, drawing supported conclusions and using at least <b>two</b> appropriate methods, and make reasoned judgments and use these to make limited but realistic recommendations for improvement;</p> <p style="text-align: right;"><b>[6 7 8 9 10]</b></p>	<p><b>AO4.3:</b> you provide a critical and comprehensive evaluation of your guided tour, which uses more than <b>two</b> appropriate methods to substantiate your findings, and make well-reasoned judgments and use these to make valid and substantiated recommendations for improvement.</p> <p style="text-align: right;"><b>[11 12 13 14 15]</b></p>	<p><b>Mark</b></p>	
<b>Total/50</b>				
If this work is a re-sit, please tick <input type="checkbox"/>		Session and Year of previous submission	Please tick to indicate this work has been standardised internally <input type="checkbox"/>	

Please note: This form may be updated on an annual basis. The current version of this form will be available on the OCR website ([www.ocr.org.uk](http://www.ocr.org.uk)).  
A completed Centre Authentication form CCS160 **must** accompany the MS1 when it is sent to the moderator.

### Guidance on Completion of this Form

- 1 **One** sheet should be used for each candidate.
- 2 Please ensure that the appropriate boxes at the top of the form are completed.
- 3 Please enter *specific* page numbers where evidence can be found in the portfolio, and where possible, indicate to which part of the text in the mark band the evidence relates.
- 4 Circle the mark awarded for each strand of the marking criteria in the appropriate box and also enter the circled mark in the final column.
- 5 Add the marks for the strands together to give a total out of 50. Enter this total in the relevant box.