OCR RECOGNISING ACHIEVEMENT

Please read the instructions before completing this form

Examination Session		Year	

Unit Code	G046	Unit Title	Communicating using computers

Centre Number		Centre Name	

Candidate Number		Candidate Name	

Evidence: The candidate needs to produce reports on: an organisation detailing how they make use of the intranet and Internet; an existing website; setting up a planned website. They will produce a web page and host it online and configure a single computer for Internet and e-mail access.

If work is a re-sit, please tick		Session and Year of previous submission	January/June	**2**	**0**			Please tick to indicate this work has been standardised internally	

Page	A.1 Criteria (0 - 1 - 2 marks)	Comment
	☐ The candidate identifies how the internet and intranet are currently used and how they help the organisation meet its objectives; ☐ the candidate identifies **one** improvement the organisation could make to how it uses the internet or intranet;	
	A.2 Criteria (3 - 4 marks)	
	☐ The candidate describes how the internet and intranet are currently used, the advantages and disadvantages of the current uses, and how they help the organisation meet its objectives; ☐ the candidate describes **several** improvements the organisation could make to how it uses the internet and intranet;	
Mark (Max 6)	**A.3 Criteria (5 - 6 marks)**	
	☐ The candidate explains how the internet and intranet are currently used, the advantages and disadvantages of the current use, and how they help the organisation meet its objectives; ☐ the candidate justifies improvements the organisation could make to how it uses the internet and intranet.	
Page	B(i).1 Criteria (0 - 1 - 2 marks)	Comment
	☐ The candidate identifies the purpose of the nominated website and describes **two** different services provided by the website; ☐ the candidate identifies the use of at least **two** internet technologies;	
	B(i).2 Criteria (3 - 4 marks)	
	☐ The candidate describes the purpose of the nominated website and describe a range of different services provided by the website; ☐ the candidate describes the use of at least **two** internet technologies;	
Mark (Max 6)	**B(i).3 Criteria (5 - 6 marks)**	
	☐ The candidate describes the purpose of the nominated website and analyse how this is met; ☐ the candidate describes the range of different services provided by the website; ☐ the candidate explains the use of at least **two** internet technologies.	
Page	B(ii).1 Criteria (0 - 1 - 2 marks)	Comment
	☐ The candidate produces a diagrammatic structure of the website identifying titles of pages and hyperlinks; ☐ the candidate shows some evidence of understanding the code used in web pages by identifying some script commands;	
	B(ii).2 Criteria (3 - 4 marks)	
	☐ The candidate produces a diagrammatic structure of the website identifying titles of pages and hyperlinks; ☐ the candidate demonstrates understanding of the code used in web pages by annotating a range of different script commands;	
Mark (Max 6)	**B(ii).3 Criteria (5 - 6 marks)**	
	☐ The candidate produces a diagrammatic structure of the website identifying titles of pages and hyperlinks; ☐ the candidate demonstrates a good understanding of the code used in web pages by annotating a wide range of different script commands to explain how they generate the pages displayed in the browser.	
Page	C.1 Criteria (0 - 1 - 2 - 3 marks)	Comment
	☐ The candidate identifies some of the costs, connection methods and hardware/software that need to be considered to create and host their planned website; ☐ the candidate considers possible ISPs to host their website; ☐ the report may contain errors in spelling, punctuation and grammar;	

	C.2 Criteria (4 - 5 - 6 marks)	
	☐ The candidate describes a range of costs, valid connection methods and hardware/software, including bandwidth requirements, that need to be considered to create and host their planned website; ☐ the candidate considers a range of possible ISPs for hosting their website and identify **one** that is suitable; ☐ the report contains few spelling, punctuation and grammar errors;	
Mark **(Max 9)**	**C.3 Criteria (7 - 8 - 9 marks)**	
	☐ The candidate describes a range of costs, valid connection methods and hardware/software, including bandwidth requirements, that need to be considered to create and host their planned website; ☐ the candidate considers a range of possible ISPs, identify **one** suitable ISP and justify its suitability for hosting their website in relation to its technical requirements; ☐ the report is consistently well-structured and there are few, if any, spelling, punctuation and grammar errors.	
Page	**D(i).1 Criteria (0 - 1 - 2 marks)**	**Comment**
	☐ The candidate designs and creates **one** web page from their planned website that demonstrates the use of one internet technology;	
	D(i).2 Criteria (3 - 4 marks)	
	☐ The candidate designs and creates **one** web page from their planned website that meets its requirements and identify the use of at least **two** internet technologies;	
Mark **(Max 6)**	**D(i).3 Criteria (5 - 6 marks)**	
	☐ The candidate designs and creates **one** high quality web page from their planned website that fully meets its requirements and explain the use of at least **two** internet technologies; ☐ the candidate will provide evidence that the web page was hosted online.	
Page	**D(ii).1 Criteria (0 - 1 - 2 - 3 marks)**	**Comment**
	☐ The candidate comments on their actions and role in designing and creating a web page, and getting it hosted online, if they were able to do so;	
	D(ii).2 Criteria (4 - 5 marks)	
	☐ The candidate includes an analysis of their experiences in designing, creating and hosting a web page in order to improve their own performance;	
Mark **(Max 8)**	**D(ii).3 Criteria (6 - 7 - 8 marks)**	
	☐ The candidate includes an analysis of their experiences in designing, creating and hosting a web page, suggesting how they might approach a similar task in the future.	
Page	**E.1 Criteria (0 - 1 - 2 - 3 marks)**	**Comment**
	☐ The candidate identifies the hardware/ software and information required to set up a computer for internet and e-mail access; ☐ the candidate installs at least **one** piece of communication software and identify part of the installation process; ☐ the candidate produces evidence of changes to **two** different browser configuration settings; ☐ the candidate produces evidence of sending and receiving e-mails;	
	E.2 Criteria (4 - 5 - 6 marks)	
	☐ The candidate describes the function of the hardware/software and information required to set up a computer for internet and e-mail access; ☐ the candidate documents the installation of at least **one** piece of communication software; ☐ the candidate describes and produces evidence of **two** different configuration changes made to a browser; ☐ the candidate produces evidence of sending and receiving e-mails, and setting up and using, an appropriate filing structure for e-mails;	
Mark **(Max 9)**	**E.3 Criteria (7 - 8 - 9 marks)**	
	☐ The candidate explains the use of a range of hardware/software and information that could be used to set up a computer for internet and e-mail access; ☐ the candidate produces full technical documentation for the installation of at least **one** piece of communication software; ☐ the candidate fully explains and illustrates **two** different configuration changes made to a browser; ☐ the candidate produces evidence of setting up an appropriate filing structure for e-mails, sending and receiving e-mails and setting filters to file received e-mails automatically.	
MARK **TOTAL**		Please note: This form may be updated on an annual basis. The current version of this form will be available on the OCR website (www.ocr.org.uk). The completed Centre Authentication form CCS160 **must** accompany the MS1 when it is sent to the moderator

Guidance on Completion of this Form

1   **One** form should be used for each candidate.

2   Please ensure that the appropriate boxes at the top of the form are completed.

3   Please enter *specific* page numbers where evidence can be found in the portfolio, and where possible, indicate to which part of the text in the mark band the evidence relates.

4   Enter the mark awarded for each strand of the marking criteria in the appropriate box and also enter the final mark in the total column.

5   Add the marks for the strands together to give a total out of 50. Enter this total in the relevant box.

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Oxford Cambridge and RSA Examinations