

Mark Scheme for January 2011

OCR (Oxford Cambridge and RSA) is a leading UK awarding body, providing a wide range of qualifications to meet the needs of pupils of all ages and abilities. OCR qualifications include AS/A Levels, Diplomas, GCSEs, OCR Nationals, Functional Skills, Key Skills, Entry Level qualifications, NVQs and vocational qualifications in areas such as IT, business, languages, teaching/training, administration and secretarial skills.

It is also responsible for developing new specifications to meet national requirements and the needs of students and teachers. OCR is a not-for-profit organisation; any surplus made is invested back into the establishment to help towards the development of qualifications and support which keep pace with the changing needs of today's society.

This mark scheme is published as an aid to teachers and students, to indicate the requirements of the examination. It shows the basis on which marks were awarded by Examiners. It does not indicate the details of the discussions which took place at an Examiners' meeting before marking commenced.

All Examiners are instructed that alternative correct answers and unexpected approaches in candidates' scripts must be given marks that fairly reflect the relevant knowledge and skills demonstrated.

Mark schemes should be read in conjunction with the published question papers and the Report on the Examination.

OCR will not enter into any discussion or correspondence in connection with this mark scheme.

© OCR 2011

Any enquiries about publications should be addressed to:

OCR Publications
PO Box 5050
Annesley
NOTTINGHAM
NG15 0DL

Telephone: 0870 770 6622
Facsimile: 01223 552610
E-mail: publications@ocr.org.uk

There are 100 marks available for this test. They are allocated as follows:

- Tasks 2, 3 and 4 30
- Section A of the test paper 50
- Section B of the test paper 20

Task 2 (15 marks)

12 marks available for Systems flowchart (See attached example)

1 mark available for identification of:

- Customer
- Head Office
- Appointment system
- Payment received system
- Warehouse.

1 mark for each correct symbol with associated flows (Max 7)

Evaluation – 3 marks available

Mark	
1	Some comment on method(s) used to develop SFC
2	A strength/weakness in method(s) used identified
3	A strength and weakness in method(s) used identified

Task 3 (10 marks See attached example)

- 1 mark for layout
- 1 mark for identification of sections – conditions **and** actions
- 1 mark for consistent notation
- 1 mark for correct number of rules – ie 4
- 1 mark for all correct conditions
- 1 mark for all correct actions
- 1 mark for **each** correct rule column (Max 4).

Task 4 (5 marks)

1 mark each for (Max 5):

- Use of colour/font/white space
- Logical order of information
- Identification of ACH
- Customer details including unique identifier
- Date and Times of appointments
- Report title
- Merge fields shown/cleaning materials required and allocated. Cleaning staff
- All data/information shown is appropriate with no omissions/extra data required.

Section A

Note: ACH = A Cleaner House

Question	Answer	Mark
<p>1</p>	<p>During the feasibility study the purpose of the new system is defined.</p> <p>Explain, using examples from A Clean House, why it is important to clearly define the purpose of the new system.</p> <p><i>Max 4 for explanation</i></p> <p>To ensure all problems in current system have been identified (1) To make sure all requirements of the new system have been defined (1) To act as a reference point (1st) to ensure that the new system meets the requirements of ACH (1) or the new system will not be appropriate for ACH (1).</p> <p><i>Allow up to 3 marks for examples</i></p> <p>To upgrade applications software/operating system to the same versions (1) To standardise the software (1st) at the head office and the warehouse (1) To increase the security of information (1) held on the computers in head office (1) To produce reports for the owner (1st) example of report (1) To keep records of customers (1st) who have or currently use ACH (1) To reduce errors (1st) all calculations automated.</p>	<p>[6]</p>
<p>2</p>	<p>User requirements have been defined by the owner of A Clean House.</p> <p>Describe two defined user requirements that relate to the outputs from the new system.</p> <p><i>Max 2 per requirement.</i></p> <p>To produce reports (1st) the total number of each service completed on a weekly basis/ the amount of revenue that each service brings to the business/the number of houses cleaned each week including a breakdown of number of houses for each number of bedrooms (1).</p> <p>A daily automatically generated report (1st) showing which items of stock need to be reordered (1) sent to the administration office (1).</p>	<p>[4]</p>

Question	Answer	Mark
3(a)	<p>During the development of the feasibility study functional requirements were defined.</p> <p>Describe one functional requirement that has been defined by the administration staff.</p> <p><i>Max 2 from:</i> Customer details (1) to be accessible through the use of a unique customer number (1) Details of appointments/invoice numbers/payments made (1) should be recorded and updated automatically (1).</p>	[2]
(b)	<p>Describe the defined hardware non-functional requirements.</p> <p><i>6 from:</i> The new system run on the existing computers (1st) The three computers in head office (1) one computer at the warehouse (1) Head office has a total of four computers (1st) which must be linked (1) The warehouse has two computers (1) which must be linked (1) Each computer should be connected to a black and white printer (1) The owner would like a net book (1).</p>	[6]
4(a)	<p>During the development of the feasibility study process constraints should be considered.</p> <p>Describe the defined software constraint</p> <p><i>2 from:</i> Vendor (1st) of applications software/operating system (1) to be kept the same (1) newer versions (1).</p>	[2]
(b)(i)	<p>Identify one other process constraint, apart from budget and hardware, that has been defined by A Clean House.</p> <p>Time.</p>	[1]
(b)(ii)	<p>Describe how this has been defined by A Clean House.</p> <p><i>To be awarded marks for this part of the question b(i) must be correct</i> <i>3 from:</i> Implemented (1st) over a weekend (1) to minimise disruption (1).</p>	[3]



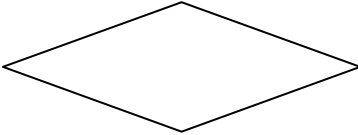
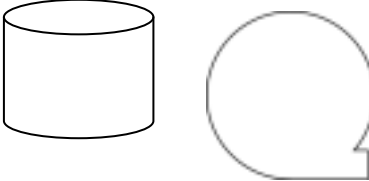



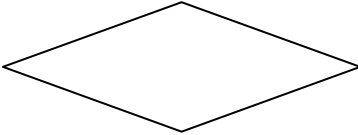
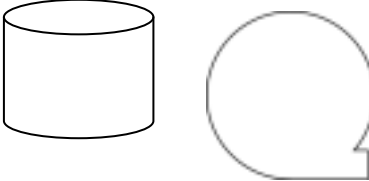



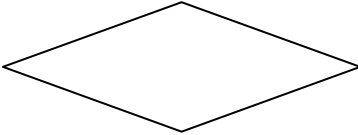
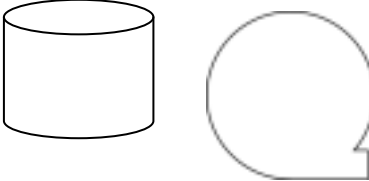

Question	Answer	Mark									
<p>5</p>	<p>Describe the problems caused by the current system which relate to the customers of A Clean House.</p> <p><i>Max 4:</i> Vans arriving at regular customers' houses (1st) when the customers have cancelled (1) Invoices not being given/sent to customers (1st) resulting in loss of revenue for A Clean House (1) Changes to regular customer appointments (1st) such as a change in the service required (1) not being actioned (1) Vans and cleaners have arrived at the wrong location (1st) or on the wrong day (1) Cleaners arriving at customers' houses without the correct cleaning materials (1st) because of problems ordering stock (1).</p>	<p>[4]</p>									
<p>6</p>	<p>One of the concerns of the owner of A Clean House is lack of security.</p> <p>Explain, using examples, how A Clean House could use the Computer Misuse Act if security is breached.</p> <table border="1" data-bbox="325 999 1305 1771"> <thead> <tr> <th data-bbox="325 999 477 1032">Band</th> <th data-bbox="477 999 699 1032">Mark Range</th> <th data-bbox="699 999 1305 1032"></th> </tr> </thead> <tbody> <tr> <td data-bbox="325 1032 477 1435">H</td> <td data-bbox="477 1032 699 1435">9 – 12</td> <td data-bbox="699 1032 1305 1435"> Candidates will show a clear understanding of the question and include detailed explanations with examples, of how ACH can use the Computer Misuse Act Examples will relate to ACH The information will be presented in a structured and coherent form. There will be few if any errors in spelling, grammar and punctuation. Technical terms will be used appropriately and correctly. </td> </tr> <tr> <td data-bbox="325 1435 477 1771">M</td> <td data-bbox="477 1435 699 1771">5 – 8</td> <td data-bbox="699 1435 1305 1771"> Candidates will show an understanding of the question. Limited explanations with examples, are given of how ACH can use the CMA. Some examples given relate to ACH. The information will be presented in a structured format. There may be occasional errors in spelling, grammar and punctuation. Technical terms will be mainly correct. </td> </tr> </tbody> </table>	Band	Mark Range		H	9 – 12	Candidates will show a clear understanding of the question and include detailed explanations with examples, of how ACH can use the Computer Misuse Act Examples will relate to ACH The information will be presented in a structured and coherent form. There will be few if any errors in spelling, grammar and punctuation. Technical terms will be used appropriately and correctly.	M	5 – 8	Candidates will show an understanding of the question. Limited explanations with examples, are given of how ACH can use the CMA. Some examples given relate to ACH. The information will be presented in a structured format. There may be occasional errors in spelling, grammar and punctuation. Technical terms will be mainly correct.	
Band	Mark Range										
H	9 – 12	Candidates will show a clear understanding of the question and include detailed explanations with examples, of how ACH can use the Computer Misuse Act Examples will relate to ACH The information will be presented in a structured and coherent form. There will be few if any errors in spelling, grammar and punctuation. Technical terms will be used appropriately and correctly.									
M	5 – 8	Candidates will show an understanding of the question. Limited explanations with examples, are given of how ACH can use the CMA. Some examples given relate to ACH. The information will be presented in a structured format. There may be occasional errors in spelling, grammar and punctuation. Technical terms will be mainly correct.									

Question	Answer		Mark
	L	<p data-bbox="488 257 699 291">0 – 4</p> <p data-bbox="710 257 1305 380">Candidates will demonstrate a limited understanding of the question. Information may be a list of points, with descriptions and little or no explanations.</p> <p data-bbox="710 414 1220 448">Examples, if given, may not relate to ACH.</p> <p data-bbox="710 481 1268 593">Information will be poorly expressed and there will be a limited, if any, use of technical terms. Errors of grammar, punctuation and spelling may be intrusive.</p>	
	<p data-bbox="327 660 678 694">Responses may include:</p> <p data-bbox="327 728 1305 795">Act introduced, 1990, to protect organisations from hackers. The CMA can be used to prosecute people who breach the security of computer systems.</p> <p data-bbox="327 828 1305 929">ACH may have a code of practice – if a member of staff lets someone else use their user name/password then a crime has been committed by the CMA.</p> <p data-bbox="327 963 1069 996">The CMA can be used, by ACH, to prosecute those who:</p> <ul data-bbox="327 996 1305 1411" style="list-style-type: none"> • Access computer material, user names/passwords and access levels unauthorised • Access with intent to commit or facilitate further offences, for example data is accessed then the data is used, eg accessing customer accounts and using the data held • Commit unauthorised acts with intent to impair or with recklessness as to impairing operation of a computer eg changes could be made to the software/data or denying service for example stopping access to Internet or email • Make, supply or obtain articles/malicious code for use eg when the computer is accessed malicious code is installed that will impair the running of the computer. 		[12]
7	<p data-bbox="327 1478 1268 1545">The Cleaning Manager of A Clean House will be interviewed during the feasibility study.</p> <p data-bbox="327 1579 1276 1646">Describe two advantages and one disadvantage of using interviews as an investigation method.</p> <p data-bbox="327 1680 981 1713"><i>Max 2 per advantage, for each advantage 2 from:</i></p> <p data-bbox="327 1713 1157 1747">A rapport can be developed (1st) with the cleaning manager (1)</p> <p data-bbox="327 1747 1157 1780">Questions can be adjusted (1st) as the interview takes place (1)</p> <p data-bbox="327 1780 1252 1814">Additional questions (1st) can be added to gather more information (1).</p> <p data-bbox="327 1848 614 1881"><i>Disadvantage, 2 from:</i></p> <p data-bbox="327 1881 1212 1915">Can be time consuming (1) so costly in terms of time and money (1)</p> <p data-bbox="327 1915 1220 1982">A poor interview/questions (1st) can lead to insufficient or misleading information being obtained (1)</p> <p data-bbox="327 1982 1260 2016">If the organisation is large (1) then not everyone can be interviewed (1).</p>		[6]

Question	Answer	Mark
8	<p>Following the implementation of the new system, user manuals will be passed to A Clean House.</p> <p>Explain how user manuals can be used by the staff of A Clean House.</p> <p><i>4 from:</i> Explains how to eg use a system (1) organised by topics or tasks (1) Usually includes a quick-start guide (1) to assist when starting to use the system (1) Used as a reference tool (1) example relating to ACH (1) Can include FAQ's (1) example relating to ACH (1).</p>	[4]

Section B

Question	Answer	Mark
9	<p>During the design of a new system a physical design specification is developed.</p> <p>Identify two components of the hardware specification part of the physical design specification.</p> <p><i>2 from:</i> Memory capacity (1) Storage devices (1) Peripheral devices/specifications (1) Data capture equipment (1) Communication equipment (1).</p>	[2]
10 (a)	<p>Diagrams and flowcharts can be used during the analysis and design stages of the systems lifecycle.</p> <p>Explain the function of a L0 dataflow diagram (context diagram).</p> <p><i>4 from:</i> Provides an overview of the entire system (1st) as a single process (1) details data flows (1st) between the system and the external entities (1) fixes boundaries of the system (1st) shows the interaction (1st) with external entities (1).</p>	[4]

Question	Answer	Mark												
<p>(b)</p>	<p>Draw and label two components of a flowchart.</p> <p><i>Any 2 from: symbol and label must match</i></p> <table border="1" data-bbox="325 394 1307 1509"> <thead> <tr> <th data-bbox="325 394 699 427">Label (1 mark each)</th> <th data-bbox="699 394 1307 427">Symbol (1 mark each)</th> </tr> </thead> <tbody> <tr> <td data-bbox="325 427 699 663">Report/document/form</td> <td data-bbox="699 427 1307 663">  </td> </tr> <tr> <td data-bbox="325 663 699 898">Process or operation</td> <td data-bbox="699 663 1307 898">  </td> </tr> <tr> <td data-bbox="325 898 699 1133">Decision</td> <td data-bbox="699 898 1307 1133">  </td> </tr> <tr> <td data-bbox="325 1133 699 1368">Data store</td> <td data-bbox="699 1133 1307 1368">  </td> </tr> <tr> <td data-bbox="325 1368 699 1509">Flow of data/information</td> <td data-bbox="699 1368 1307 1509">  </td> </tr> </tbody> </table>	Label (1 mark each)	Symbol (1 mark each)	Report/document/form		Process or operation		Decision		Data store		Flow of data/information		<p>[4]</p>
Label (1 mark each)	Symbol (1 mark each)													
Report/document/form														
Process or operation														
Decision														
Data store														
Flow of data/information														
<p>11</p>	<p>When a system has been developed and tested it needs to be implemented.</p> <p>Describe the pilot implementation method.</p> <p><i>3 from:</i> Selected tasks completed using new system (1) all other tasks use old system (1) as confidence in new system increases (1) another tasks is brought into new system (1) This approach continues until all tasks are completed using new system (1) this approach limits negative effects on business if anything goes wrong (1) takes a long time to implement (1) costly in terms of time and staff costs (1).</p>	<p>[3]</p>												

Question	Answer		Mark												
12	Evaluate the use of e-learning as a training method.														
<table border="1"> <thead> <tr> <th data-bbox="325 324 475 358">Band</th> <th data-bbox="475 324 683 358">Mark Range</th> <th data-bbox="683 324 1305 358"></th> </tr> </thead> <tbody> <tr> <td data-bbox="325 358 475 757">H</td> <td data-bbox="475 358 683 757">6 – 7</td> <td data-bbox="683 358 1305 757"> <p>Candidates will show a clear understanding of the question and include detailed evaluation including the advantages and disadvantages of the use of e-learning.</p> <p>Candidates provide a conclusion clearly justifying the use of e-learning as a training method.</p> <p>The information will be presented in a structured and coherent form. There will be few if any errors in spelling, grammar and punctuation. Technical terms will be used appropriately and correctly.</p> </td> </tr> <tr> <td data-bbox="325 757 475 1187">M</td> <td data-bbox="475 757 683 1187">3 – 5</td> <td data-bbox="683 757 1305 1187"> <p>Candidates will show an understanding of the question and include an evaluation including the advantages and disadvantages of the use of e-learning. Evaluations may be limited or one sided.</p> <p>Candidates provide a conclusion relating to the use of e-learning as a training method. This may be limited in scope.</p> <p>The information will be presented in a structured format.</p> <p>There may be occasional errors in spelling, grammar and punctuation. Technical terms will be mainly correct.</p> </td> </tr> <tr> <td data-bbox="325 1187 475 1464">L</td> <td data-bbox="475 1187 683 1464">0 – 2</td> <td data-bbox="683 1187 1305 1464"> <p>Candidates will demonstrate a limited understanding of the question.</p> <p>Information may be a list of advantages or disadvantages, with little or no explanations. Information will be poorly expressed and there will be a limited, if any, use of technical terms. Errors of grammar, punctuation and spelling may be intrusive.</p> </td> </tr> </tbody> </table>				Band	Mark Range		H	6 – 7	<p>Candidates will show a clear understanding of the question and include detailed evaluation including the advantages and disadvantages of the use of e-learning.</p> <p>Candidates provide a conclusion clearly justifying the use of e-learning as a training method.</p> <p>The information will be presented in a structured and coherent form. There will be few if any errors in spelling, grammar and punctuation. Technical terms will be used appropriately and correctly.</p>	M	3 – 5	<p>Candidates will show an understanding of the question and include an evaluation including the advantages and disadvantages of the use of e-learning. Evaluations may be limited or one sided.</p> <p>Candidates provide a conclusion relating to the use of e-learning as a training method. This may be limited in scope.</p> <p>The information will be presented in a structured format.</p> <p>There may be occasional errors in spelling, grammar and punctuation. Technical terms will be mainly correct.</p>	L	0 – 2	<p>Candidates will demonstrate a limited understanding of the question.</p> <p>Information may be a list of advantages or disadvantages, with little or no explanations. Information will be poorly expressed and there will be a limited, if any, use of technical terms. Errors of grammar, punctuation and spelling may be intrusive.</p>
Band	Mark Range														
H	6 – 7	<p>Candidates will show a clear understanding of the question and include detailed evaluation including the advantages and disadvantages of the use of e-learning.</p> <p>Candidates provide a conclusion clearly justifying the use of e-learning as a training method.</p> <p>The information will be presented in a structured and coherent form. There will be few if any errors in spelling, grammar and punctuation. Technical terms will be used appropriately and correctly.</p>													
M	3 – 5	<p>Candidates will show an understanding of the question and include an evaluation including the advantages and disadvantages of the use of e-learning. Evaluations may be limited or one sided.</p> <p>Candidates provide a conclusion relating to the use of e-learning as a training method. This may be limited in scope.</p> <p>The information will be presented in a structured format.</p> <p>There may be occasional errors in spelling, grammar and punctuation. Technical terms will be mainly correct.</p>													
L	0 – 2	<p>Candidates will demonstrate a limited understanding of the question.</p> <p>Information may be a list of advantages or disadvantages, with little or no explanations. Information will be poorly expressed and there will be a limited, if any, use of technical terms. Errors of grammar, punctuation and spelling may be intrusive.</p>													
Responses may include:															
<p>Description</p> <p>Used as a supplement/addition to other training methods</p> <p>Can be off-line (CD or DVD based), on-line or used with tutor support.</p>															
<p>Advantages</p> <p>Can work at own pace at a convenient time</p> <p>Assessment tests monitor process</p> <p>Sections can be revisited to confirm SKU</p> <p>Available at any time.</p>															
<p>Disadvantages</p> <p>Need good motivation from students</p> <p>Time management skills needed</p> <p>May not be appropriate if system is bespoke.</p>															
			[7]												

Task 2

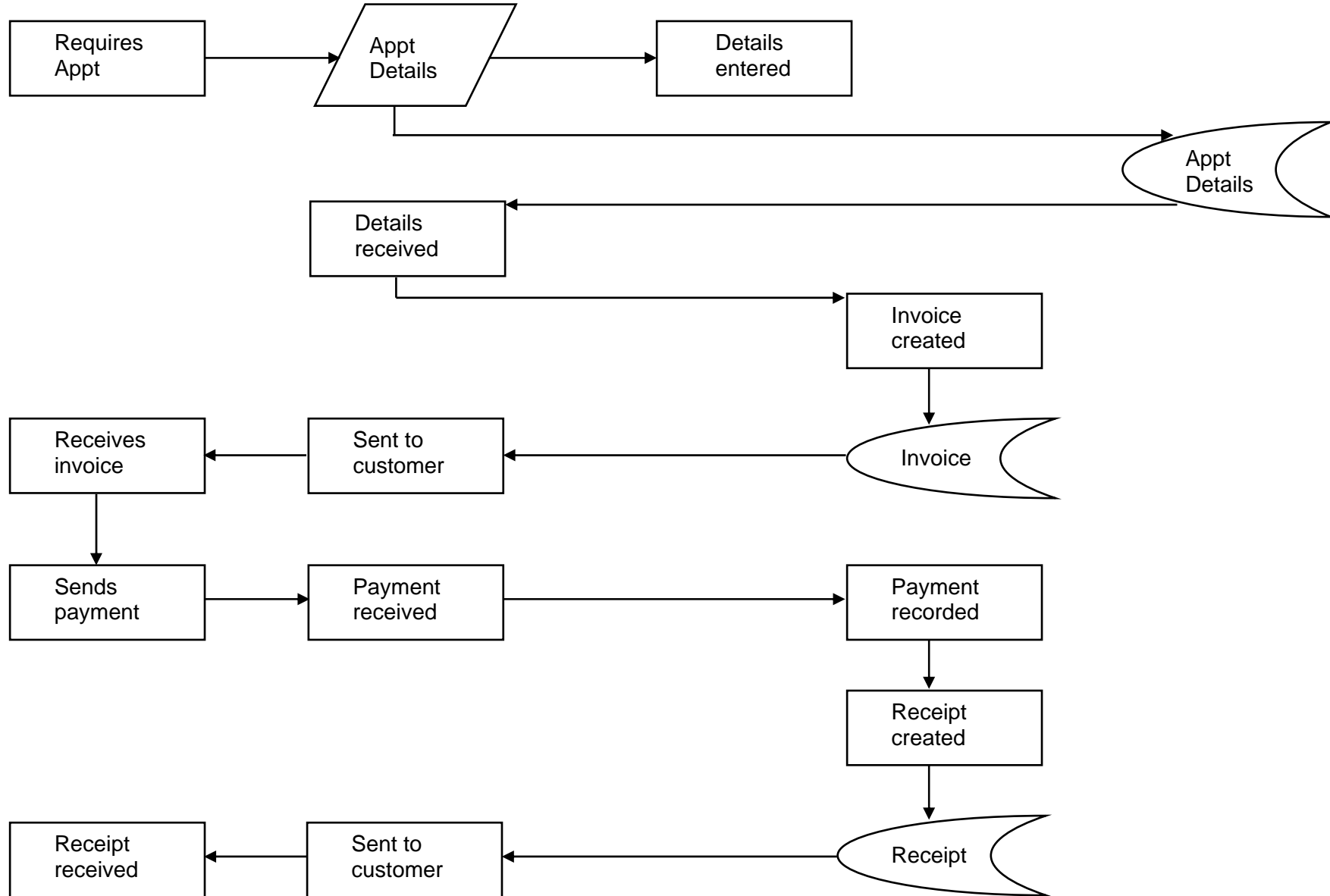
Customer

Head Office

Appt System

Payment Rec'd System

Warehouse



Task 3

Rules	1	2	3	4
1 service	✓			
2 services		✓		
3 services			✓	
4 or more				✓
Actions				
No reduction	✓			
£10 reduction		✓		
£15 reduction			✓	
£25 reduction				✓

OCR (Oxford Cambridge and RSA Examinations)
1 Hills Road
Cambridge
CB1 2EU

OCR Customer Contact Centre

14 – 19 Qualifications (General)

Telephone: 01223 553998

Facsimile: 01223 552627

Email: general.qualifications@ocr.org.uk

www.ocr.org.uk

For staff training purposes and as part of our quality assurance programme your call may be recorded or monitored

Oxford Cambridge and RSA Examinations
is a Company Limited by Guarantee
Registered in England
Registered Office; 1 Hills Road, Cambridge, CB1 2EU
Registered Company Number: 3484466
OCR is an exempt Charity



OCR (Oxford Cambridge and RSA Examinations)
Head office
Telephone: 01223 552552
Facsimile: 01223 552553