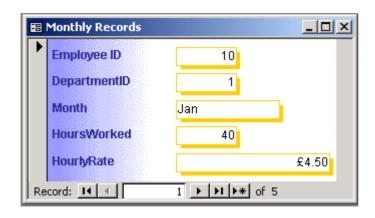# Exemplar Exercise Worked Example
Standard Level
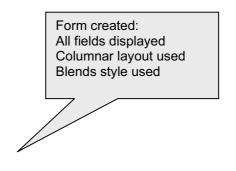
5282 Databases

Table: Months

Employee ID	DepartmentID	Month	HoursWorked	HourlyRate
10	1	Jan	40	£4.50
11	1	Jan	36	£6.25
12	2	Jan	27	£5.25
13	1	Feb	25	£7.35
14	2	Feb	30	£4.75

Employee ID field set as Primary Key

Fieldnames and data entered correctly

Form: Monthly Records

Monthly Records

Employee ID   10
DepartmentID   1
Month   Jan
HoursWorked   40
HourlyRate   £4.50
Record: 1 of 5

Form created:
All fields displayed
Columnar layout used
Blends style used

Query results: Jan

Employee ID	DepartmentID	Month	HoursWorked	HourlyRate
4	1	Jan	40	£4.50
11	1	Jan	36	£6.25

Only these 2 records showing

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Report: Monthly Report

Title as shown

Monthly Report

All fields showing

Month	Employee ID	DepartmentID	HoursWorked	HourlyRate
Feb	14	2	30	£4.75
Feb	13	1	25	£7.35
Jan	12	2	27	£5.25
Jan	11	1	36	£6.25
Jan	10	1	40	£4.50

Data sorted in ascending order of Month

Corporate style used

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