

**Exemplar Exercise  
Standard Level**

**5281 Electronic Communications**

1. Open your Internet Browser
2. Open the web page <http://www.hothouse-design.co.uk>
3. Add this page to your favourites – leave the name and address as they are.
4. Close down the HotHouse Design site
5. Using the favourites list open the HotHouse Design site
6. Print the home page of this site
7. Using the search facility on the web site, answer the following questions:
  - What is the address of the Head Office?
  - How many International Offices does the company have?
  - What work did HotHouse Design undertake in The Ukraine?
  - In which office is there a job opportunity for an Accountant?
8. Send an e-mail to the company, using the links on the website, responding to the job opportunities for Sales Professionals.
9. Search the site for the organisation chart of the UK Headquarters and save it to file
10. Print the Organisation Chart
11. Exit the website and close down your browser.