CONTENTS

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Cambridge Career Awards in ICT - Standard
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INFORMATION AND COMMUNICATIONS TECHNOLOGY

General comments

The scheme showed 440% growth in entries between 2001 and 2002 including entries in Spanish and Greek.

This level comprised a Core module and five enhancement modules. During the course of this year the module 5193 Presentation Graphics was replaced with 5198 Presentation Authoring and 5194 Website Design was replaced with 5197 Website Authoring.

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Module 5191
Core
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The most common errors included:

- Errors in page layout with the failure to set margins or column widths as specified.

- The failure to include a calculated control in the data manipulation report, or where a calculated control was included it was not the one specified on the question paper.

- The failure to indent the bulleted list by the amount specified on the question paper.

- The failure to understand the generic terms serif, and sans-serif. Many candidates tried to locate these as font styles rather than understanding that fonts such as Times New Roman contain short strokes or serifs on each letter, and that sans-serif fonts are without these.

- Errors in searching, either by trying to search using the results of a previous search rather than all the data, through errors in the search criteria, or in the selection of the data for the database extract.

- Errors in sorting the data as specified in the question paper.

- The failure to resize the imported graphic or to text wrap around this graphic.

- Widows and/or orphans were not removed by inserting page breaks.

- Some candidates could not correctly align text, especially when asked to fully justify the body text of a document.

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Module 5192
Data Analysis
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The most common errors included:

- Not completing all the required tasks in the allocated time.

- Poor searching, particularly relating to the use of the Boolean operators AND and OR.

- Lack of summary data sets (pivot tables).

- No printout of the formulae used.

- The failure to format cells as specified.

Module 5193
Presentation Graphics

This module has now been replaced and is no longer available.

Module 5194
Website Design

This module has now been replaced and is no longer available.

Module 5195
Computer Aided Design

There was an overall pass rate of 100%.

Module 5196
Business Charts

The most common errors included:

- The failure to add a second data series to an existing line graph.

- The failure to add a second y axis to a line graph.

- The failure to adjust the maximum and/or minimum values of a value axis.

- The failure to select the correct data series, especially where the data series do not lie in adjacent rows or columns.

Module 5197
Website Authoring

The most common errors included:

- The failure to open a web page in a new window with a given name.

- The failure to change a graphics file from one format to another, for example from a jpeg to gif format to reduce file size and hence download time.

- The failure to define (and print out) a stylesheet which contained the styles specified in the question paper, or having created the stylesheet attaching it to every web page.

- The failure to place graphics and resize them as specified in the question paper.

- The failure to print out the HTML code for the web pages.

The most common errors included:

- The failure to print notes pages as specified in the question paper.

- The failure to generate a chart within the presentation software.

- The failure to add bullet points (or remove them) as specified in the question paper.

- The failure to insert the required graphic image/s in the right place on the right frames.